



**Board of Directors Meeting
Minutes – Approved**

DATE: Monday, October 7, 2019	TIME: 11:31 a.m. – 12:05 p.m.
TELECONFERENCE: Toll free dial-in number: 1-877-394-5901 Local dial-in number: 416-548-6023 Access Code: 3476387 Moderator: RPRA	
LOCATION: RPRA Office: Suite 408, 4711 Yonge Street	
Chair: Glenda Gies Directors: Tom Wright (Vice Chair), Mary Shenstone (Secretary), Ken Kawall (Treasurer), Joyce Barretto, David Brezer, Saqib Cheema, Andrea Nemtin, Robert Poirier, Rajesh Sharma, Nidhi Tandon Guest: Charles O'Hara, Resource Recovery Policy Branch, MECP RPRA: Frank Denton, Noah Gitterman, Geoff Rathbone Board Secretariat: Andrea Abraham	

1.0 Call to Order

With a quorum present, the meeting was called to order at 11:31 a.m.

1.1 Adoption of the Agenda

Motion To adopt the meeting agenda as presented.

It was duly Moved, Seconded and Carried.

1.2 Declaration of Real, Potential or Apparent Conflict of Interest

No conflicts were declared.

2.0 MHSW Wind Up Plan – Approval to Consult

The Board Chair, as Chair of the WDTA Transition and Oversight Committee, provided a verbal update on the Committee's discussion. The Chair reported that the Committee discussed the draft MHSW Wind Up Plan, such as how consumers could still have access to the type of information currently on the Orange Drop website and the Plan's proposal for the use of surplus funds in response to the Minister's direction, including how implementation of the proposal could be monitored by the Authority.



The CEO commented that, in the view of staff as described in the supporting materials, the draft Plan is sufficiently compliant with the WDTA and consistent with the Minister's direction for the Authority to consult with stakeholders.

The Board discussed the Minister's direction for the use of surplus funds and Stewardship Ontario's proposal for the use of those funds. Questions were asked about monitoring implementation of the Wind Up Plan, liability risks from Stewardship Ontario's contracts with service providers, and how any unsatisfactory elements of the Plan would be addressed before the final draft Plan is submitted to the Authority Board for approval. The Director of Transition commented that staff will continue to work closely with Stewardship Ontario to modify the Plan as necessary to address any areas that require clarification. He further noted that, after the Authority's consultation is complete, the Board will have an opportunity to review any amendments and can, if appropriate, apply conditions when considering approval of the Plan.

Motion:

IT IS RESOLVED that the Authority consult on the Wind Up Plan for the Municipal Hazardous or Special Waste Program submitted by Stewardship Ontario to the Authority.

It was duly Moved, Seconded and Carried.

3.0 Blue Box Wind Up Direction Conflict of Interest

The Board Chair, as Chair of the WDTA Transition and Oversight Committee, provided a verbal update on the Committee's discussion. The Chair reported that the Committee discussed how staff have been working collaboratively with Stewardship Ontario on the development of their Conflict of Interest (COI) Plan for the wind up of the Blue Box Program and Stewardship Ontario, as directed by the Minister in his August 15 direction letter. The Chair reported that the Committee discussed the role of the Canadian Stewardship Services Alliance (CSSA) in Stewardship Ontario's operations and data management, the segregation of Stewardship Ontario's data, and updates to Stewardship Ontario's code of conduct to address conflicts at the Board and staff level during the wind up. The Chair reported that the Committee also considered the evaluation of Stewardship Ontario's proposed COI Plan provided by the Authority's governance advisor.

The Director of Transition reminded the Board that it will have another opportunity to review the COI Plan, which will be included in the wind up plan for the Blue Box Program and Stewardship Ontario that will be submitted in mid-2020 and that the Board is expected to approve by the end of 2020.

The CEO commented that, in the view of staff as described in the supporting materials, the proposed COI Plan is sufficient for Stewardship Ontario to develop the wind up plan. He advised that, if the Board agrees that the COI Plan is sufficient to develop the wind up plan, staff will post an announcement to this effect on the RPRA website to inform stakeholders. The CEO noted that staff will work closely with Stewardship Ontario to ensure that the COI Plan is implemented to effectively address the conflicts



raised in the Minister's August 15, 2019 direction letter and consistent with the report provided by the Authority's governance advisor.

After discussion, Board members agreed that Stewardship Ontario's proposed Conflict of Interest Plan is sufficient for Stewardship Ontario to develop and consult on a Blue Box Program Wind-Up Plan. The Board agreed that Authority staff would oversee Stewardship Ontario's implementation of the Conflict of Interest Plan, including any necessary updates to Stewardship Ontario's code of conduct.

4.0 Adjournment

The meeting was adjourned at 12:05 p.m.

Glenda Gies

Mary Shenstone

Chair

Corporate Secretary

