



**Board of Directors Meeting  
Minutes – Approved**

<b>DATE: Wednesday October 30, 2019</b>	<b>TIME: 10:09 a.m. – 1:37 p.m.</b>
<b>TELECONFERENCE:</b> Toll free dial-in number: 1-877-394-5901      Local dial-in number: 416-548-6023 Conference ID:3476387      Moderator: RPRA	
<b>Chair:</b> Glenda Gies <b>Directors:</b> Tom Wright (Vice Chair), Mary Shenstone (Secretary), Ken Kawall (Treasurer), Joyce Barretto, David Brezer, Saqib Cheema, Andrea Nemtin, Robert Poirier, Rajesh Sharma, Nidhi Tandon  <b>Guests:</b> Charles O'Hara, Resource Recovery Policy Branch, MECP  <b>RPRA:</b> Frank Denton, Noah Gitterman, Wilson Lee, Pat Moran, Sandra Montague, John Pinard, Geoff Rathbone  <b>Board Secretariat:</b> Andrea Abraham	

**1.0 Call to Order**

With a quorum present, the meeting was called to order at 10:09 a.m.

**1.1 Adoption of the Agenda**

**Motion:** To adopt the meeting agenda as presented.

**It was duly Moved, Seconded and Carried.**

**1.2 Declaration of Real, Potential or Apparent Conflict of Interest**

No conflicts were declared.

**2.0 Board In Camera Session**

**Motion:** To move In Camera.

**It was duly Moved, Seconded and Carried.**



**Motion:** To move out of In Camera.

**It was duly Moved, Seconded and Carried.**

### **3.0 Board Chair Report**

The Chair presented her report, which included an overview of noteworthy events and circular economy initiatives.

There was a discussion on Blockchain technology and how it might be used in resource recovery markets.

### **4.0 CEO Report**

The CEO presented his report, which included updates on the lack of certainty around the timing of government decision-making on the EEE and Batteries regulations, meetings with stakeholders, current priorities for the executive team, and internal staff activities.

There was a discussion about the Ministry's announcement on its proposal to change the Authority's mandate to include providing digital reporting services for the Hazardous Waste program and other potential programs. The Board requested a briefing on the current Hazardous Waste program and proposed legislative changes.

A question was asked about the 2020 Board and Committee meeting dates. The Chair informed the Directors that the Board Secretariat would be sending out proposed dates shortly. There was a discussion about quorum with the expiry of terms of two appointed members as of November 30, 2019.

### **5.0 Registrar Report**

The Registrar presented his report to the Board, highlighting how implementation of the Batteries and EEE regulations can be managed in light of uncertain timing of the final regulations and the fixed wind-up dates for the current waste diversion programs. Additionally, he provided an update on compliance inspection cases, the proposed audit procedure for tire producer supply data, and the completed RFQ process to qualify vendors to bid on future Registry project procurements. He informed the Board that a number of potential vendors have been qualified.

### **6.0 Consent Items**

**Motion:** IT IS RESOLVED:

1. That the Board of Directors approve the following minutes:
  - Minutes of September 19, 2019 Board Meeting
  - Minutes of October 7, 2019 Board Meeting



2. That the Board receive the remaining consent items:
  - Business Arising
  - Correspondence

**It was duly Moved, Seconded and Carried.**

## **7.0 Revised 2020 Budget**

The Chair of the Finance and Technology Committee informed the Board that the committee met to discuss the revised 2020 Budget, which addresses expected costs relating to the Ministry's proposal to change the Authority's mandate to include the provision of digital reporting services for the Hazardous Waste program and other potential programs. The committee recommended approval of the budget with a direction to staff to return to the Board with a proposal for how cost allocations will be communicated during future consultations on 2020 Registry fees.

The Board discussed the budget changes. The Board also discussed upcoming proposals from staff relating to consultations on 2020 registry fees.

### **Motion**

IT IS RESOLVED that:

- a) the Board approves the revised 2020 budget and 2021-2022 financial forecast, and
- b) staff are directed to report back to the Board with a proposal for how allocations of costs will be presented for the purposes of the 2020 fee consultations under the RRCEA.

**It was duly Moved, Seconded and Carried.**

## **8.0 2020 Steward Obligation**

The CEO and the Director of Transition presented the results of staff's analysis of the outputs of the cost containment models for calculating the 2020 Steward Obligation. Staff recommended that the Authority approach the members of the Municipal-Industry Program Committee with a proposal to convene the committee to consider changes to the models. The Board discussed the recommendation and sought legal advice from the Director of Legal Services in an in-camera discussion.

### **Motion**

IT IS RESOLVED that the Board's June 27, 2019 resolution relating to the 2020 Blue Box Program Steward Obligation is revised to authorize staff to convene the Municipal-Industry Program Committee to consider recommendations with respect to the 2020 Blue Box Program Steward Obligation and



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Resource Productivity  
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annual Steward Obligations until the wind up of the Blue Box Program on December 31, 2025, for submission to the Board.

**It was duly Moved, Seconded and Carried.**

## 9.0 Other Business

No new business was brought forward for discussion

## 10.0 In Camera Discussion

**Motion:** To move In Camera.

**It was duly Moved, Seconded and Carried.**

**Motion:** To move out of In Camera.

**It was duly Moved, Seconded and Carried.**

## 11.0 Adjournment

The meeting was adjourned at 1:37 p.m.

Glenda Gies

Mary Shenstone

Chair

Corporate Secretary