



**Board of Directors Meeting  
Minutes – Approved**

<b>DATE: Friday, November 29, 2019</b>	<b>TIME: 9:06 a.m. – 3:15 p.m.</b>
<b>TELECONFERENCE:</b> Toll free dial-in number: 1-877-394-5901      Local dial-in number: 416-548-6023 Conference ID:3476387      Moderator: RPRA	
<b>Chair:</b> Glenda Gies <b>Directors:</b> Tom Wright (Vice Chair), Mary Shenstone (Secretary), Ken Kawall (Treasurer), Joyce Barretto, David Brezer, Saqib Cheema, Andrea Nemtin, Robert Poirier, Rajesh Sharma, Nidhi Tandon  <b>Guests:</b> Charles O'Hara, Resource Recovery Policy Branch, MECP Usman Valiante, Corporate Policy Group for item 11.2  <b>RPRA:</b> Frank Denton, Noah Gitterman, Wilson Lee, Pat Moran, Sandra Montague, John Pinard, Geoff Rathbone  <b>Board Secretariat:</b> Andrea Abraham	

**1.0 Call to Order**

With a quorum present, the meeting was called to order at 9:06 a.m.

**1.1 Adoption of the Agenda**

**Motion:** To adopt the meeting agenda as presented.

**It was duly Moved, Seconded and Carried.**

**1.2 Declaration of Real, Potential or Apparent Conflict of Interest**

No conflicts were declared.

**2.0 Board In Camera Session**

**Motion:** To move In Camera.

**It was duly Moved, Seconded and Carried.**



**Motion:** To move out of In Camera.

**It was duly Moved, Seconded and Carried.**

### **3.0 Board Chair Report**

The Chair presented her report, which included an overview of noteworthy events and circular economy initiatives.

### **4.0 CEO Report**

The CEO presented his report, which included an update on the Authority's expectations regarding the timing of the EEE and Battery regulations, and where executives have been focusing their time since the last Board meeting.

### **5.0 Consent Items**

**Motion:** IT IS RESOLVED:

1. That the Board of Directors approve the following minutes:
  - 5.1 Minutes of October 30, 2019 Board Meeting
2. That the Board receive the remaining consent item:
  - 5.2 Business Arising

**It was duly Moved, Seconded and Carried.**

### **6.0 Stakeholder Engagement Update**

The CEO presented a stakeholder engagement update to the Board. The CEO noted that the report provided an update on stakeholder engagement activities and reported back on questions raised during the Board's September 19, 2019 generative discussion regarding engagement with stakeholders. As part of the update, the CEO described the diverse interests of the Authority's stakeholders and noted that a number of individual meetings with stakeholders have occurred, the Industry Advisory Group met in November, and membership in the Service Provider Advisory Group has been confirmed.

There was a discussion about how to best engage with the advisory groups to enable constructive dialogue. The Board also acknowledged the challenges managing diverse perspectives and interests within, and among, the advisory groups.

The CEO acknowledged the points raised in the discussion and noted he would provide a follow-up report at the December 13, 2019 Board meeting.



## **7.0 Fee Methodology and Consultation Update**

The Chair of the Finance and Technology Committee informed the Board that this was brought to the November 21, 2019 Committee meeting as a discussion item. The Committee Chair commented that the purpose of the item was to describe staff's proposed methodology for setting 2020 fees and generate discussion on the approach with Committee and Board members. He informed the Board that staff will report back to the Board in 2020 to seek approval to consult on the 2020 fees.

The CEO commented that staff do not propose to seek approval to consult on 2020 fees until the EEE and Batteries regulations are finalized, because the regulations may impact the fee consultation.

The Director of Transition presented staff's proposed approach for allocating costs and setting fees for the 2020 registry programs. The Board discussed the proposed approach, and the timing of consultations.

## **8.0 Recognition of Departing Members**

The Board Chair and the CEO acknowledged the contributions made by Joyce Barretto and Nidhi Tandon whose terms expire on November 30, 2019.

## **9.0 Other Business**

No new business was brought forward for discussion

## **10.0 In Camera Discussion with Staff**

**Motion:** To move In Camera.

**It was duly Moved, Seconded and Carried.**

**Motion:** To move out of In Camera.

**It was duly Moved, Seconded and Carried.**

## **11.0 Generative Discussion**

### **1.0 HWIN**

The CEO and Registrar gave a presentation on the Hazardous Waste Program. The ministry is proposing to direct the Authority to implement a digital reporting service for the program. Questions were asked about scope of the digital reporting service, data collection under the program as well as costs and associated fee setting.



## 2.0 Tires Marketplace

The Chair welcomed Usman Valiante, and introductions were made. Mr. Valiante provided his perspective on implementation of the Used Tires Regulation under the RRCEA, and the challenges faced by stakeholders and the Authority. The Registrar also presented on how the Tires Regulation is being implemented.

### 12.0 In Camera Discussion

**Motion:** To move In Camera.

**It was duly Moved, Seconded and Carried.**

**Motion:** To move out of In Camera.

**It was duly Moved, Seconded and Carried.**

### 13.0 Adjournment

The meeting was adjourned at 3:15 p.m.

Glenda Gies

Mary Shenstone

Chair

Corporate Secretary