

**Board of Directors Meeting
Minutes – Approved**

DATE: Wednesday, October 28, 2020	TIME: 10:00 a.m. – 12:35 p.m.
Meeting conducted online	
<p>Chair: Robert Poirier Directors: Tom Wright (Vice Chair), Mary Shenstone (Secretary), Ken Kawall (Treasurer), Christine Bomé, Saqib Cheema, David Brezer, Andrea Nemtin, Rajesh Sharma</p> <p>Guest: Charles O'Hara, Resource Recovery Policy Branch, MECP</p> <p>RPRA: Frank Denton, Wilson Lee, Pat Moran, Sandra Montague, John Pinard, Geoff Rathbone</p> <p>Board Secretariat: Andrea Abraham</p>	

1.0 Call to Order

With a quorum present, the meeting was called to order at 10:01 a.m.

1.1 Adoption of the Agenda

Motion: To adopt the meeting agenda as amended.

It was duly Moved, Seconded and Carried.

1.2 Declaration of Real, Potential or Apparent Conflict of Interest

No conflicts declared.

1.3 In Camera Discussion

Motion: To move In Camera.

It was duly Moved, Seconded and Carried.

Motion: To move out of In Camera.

It was duly Moved, Seconded and Carried.



2.0 Delivery Challenges

The CEO briefed the Board on the challenges and risks that the organization will face in light of the multiple projects that will likely need to be implemented in 2021: Blue Box, EEE, Batteries, MHSW, Hazardous Waste and Excess Soil. He noted that new directions and additional information on Minister's expectations has been received since the 2021 budget was finalized and published in the 2021 Business Plan on October 2, 2020.

The CEO informed the Board that management is assessing how best to meet increased delivery requirements, including additional resources required and revised implementation strategies. He commented that he and the Board Chair have been in discussions with the Ministry and Minister's Office on the delivery challenges.

He informed the Board that management will present updated forecasts in early December.

The Board discussed delivery risks, timelines, and the requirements related to multiple Registry builds required to fulfill the Authority's legislated mandate and the Minister's directions, and the impact on stakeholders.

3.0 Other Business

The Chair of the Governance Committee provided an update on the administration of the 2020 Board Evaluation.

4.0 In Camera Discussion

Motion: To move In Camera.

It was duly Moved, Seconded and Carried.

Motion: To move out of In Camera.

It was duly Moved, Seconded and Carried.

5.0 Adjournment

The meeting was adjourned at 12:35 p.m.



RPR

Resource Productivity
& Recovery Authority

Robert Poirier

Chair

Mary Shenstone

Corporate Secretary