

**Board of Directors Meeting
Minutes – Approved**

DATE: Thursday, August 13, 2026	TIME: 9:02 a.m. – 1:22 p.m.
Meeting Virtual, Microsoft Teams	
Chair: Robert Poirier Directors: Ken Kawall (Vice-Chair), Mary Shenstone (Vice-Chair), Rajesh Sharma (Treasurer), Danielle Baker, John Fahey, Pina Melchionna, George Nikolov, Mitch Panciuk, Bill Sandison, Jeffrey Steiner Guests: Marc Peverini, Resource Recovery Policy Branch, MECP RPRA: Noah Gitterman, Mary Cummins, Lorella Hayes, Lisa Inness, Wilson Lee, Emily Rix Corporate Secretary: Andrea Abraham	

1.0 Call to Order

With a quorum present, the meeting was called to order at 9:02 a.m.

1.1 Adoption of the Agenda

Motion: To adopt the meeting agenda.

It was duly moved, seconded, and carried.

1.2 Declarations of Real, Potential or Apparent Conflicts of Interest

The chair called for new declarations of any real, potential, or apparent conflicts of interest. No new conflicts were declared.

1.3 Indigenous Land Acknowledgement Statement

The board chair offered a land acknowledgement:

The Authority is hosting this meeting from Toronto and wants to acknowledge that traditionally Toronto was a gathering place for many nations including the Anishinabek, the Haudenosaunee, and the Wendat peoples. The Authority also acknowledges that it is meeting in the area covered by Treaty 13, also known as the Toronto Purchase, and pays its respects to the Mississaugas of the Credit First Nation.

Ontario is unique in that its land base is covered by Treaty and land purchase agreements with the original occupants of the land, the First Nations, who continue to care for this land and continue to shape Ontario today, and the Authority wants to show its respect for this.

2.0 Board In Camera Session

Motion: To move in camera.

It was duly moved, seconded, and carried.

The general counsel and corporate secretary departed the meeting at 9:15 a.m.

The CEO was asked to join the in-camera session.

The CEO departed the meeting at 10:14 a.m. and only board directors remained.

Motion: To move out of in camera.

It was duly moved, seconded, and carried.

All staff rejoined the meeting at 10:24 a.m.

M. Peverini joined the meeting at 10:25 a.m.

3.0 CEO Report

The CEO presented his report. He highlighted proposed regulatory changes that could affect RPRA's operations. The CEO emphasized that the proposed changes had not been approved and that the timing of any government decision remained unknown.

The board also discussed recent media reports regarding recycling fees paid by consumers and the continuing accumulation of used tires.

The board discussed the report.

4.0 Registrar Interim Report

The Registrar presented her interim report. She reported that the Ontario Land Tribunal had approved the settlement concerning 2023 and 2024 batteries matters. She also outlined work underway to prepare for proposed regulatory amendments.

The board discussed RPRA's use of settlements and its statutory powers, as well as its Use of Administrative Penalty Revenues Policy.

Director P. Melchionna departed the meeting at 10:56 a.m.

The board discussed the report.

5.0 Consent Items

The board considered the consent agenda. The consent materials included the minutes of the June 25, 2026 board meeting; business arising; correspondence; Human Resources Committee information items; and Finance and Technology Committee information items.

Motion: IT IS RESOLVED:

1. That the Board of Directors approve the following minutes:
 - 5.1 Minutes of the June, 25, 2026, Board Meeting
2. That the Board receive the remaining consent items:
 - 5.2 Business Arising
 - 5.3 Correspondence
 - 5.4 **Human Resources Committee Report Information Items**
 - a) Minutes of June 16, 2026, Meeting
 - b) Q2. 2026 HR Performance Report
 - 5.5 **Finance and Technology Committee Report Information Items**
 - a) Minutes of the June, 17, 2026, Meeting
 - b) Workplace & Real Estate Strategy Update

It was duly moved, seconded, and carried.

6.0 Human Resources Committee Report

- a) HR Strategy for 2027-2029 Business Plan

The acting Human Resources Committee chair presented the HR Strategy for 2027-2029 Business Plan report and summarized the committee's discussion.

He provided an overview of the stakeholder feedback received to date, staffing assumptions, FTEs, salary and benefits, and budget presentation.

P. Melchionna rejoined the meeting at 11:23 a.m.

The acting Human Resources Committee chair informed the board that the final business plan will be presented in September.

The board received the report.

- b) Pension Governance Oversight

The acting Human Resources Committee chair presented the Pension Governance Oversight report and summarized the committee's discussion and recommendation.

The board discussed the report and the committee's recommendation.

Motion

IT IS RESOLVED that the board approves the proposed Pension Plan Governance Policy.

It was duly moved, seconded, and carried.

c) Redesigned Performance Management Framework and Competency Model

The acting Human Resources Committee chair presented the Redesigned Performance Management Framework and Competency Model report and summarized the committee's discussion and recommendation.

The board received the report and the committee's recommendation.

Motion

IT IS RESOLVED that the board approves the Performance Management Framework.

It was duly moved, seconded, and carried.

7.0 Finance and Technology Committee Report

a) 2027 – 2029 Business Plan, Budget and 2027 Fees – Interim Update

The Finance and Technology Committee chair presented the 2027 – 2029 Business Plan, Budget and 2027 Fees – Interim Update report and summarized the committee's discussion.

He informed the board that the business plan would be presented in September for approval.

The Finance and Technology Committee Chair commented that management had updated the committee on the consultations and provided feedback on the plan narrative and budget.

The board received the report.

b) Bluebox Phase II - Performance Report Re-Design

The Finance and Technology Committee chair presented the Bluebox Phase II - Performance Report Re-Design report and summarized the committee's discussion.

The Finance and Technology Committee chair provided the background for the proposed redesign, explaining that regulatory amendments required corresponding changes and that management wished to begin the work as soon as possible. He relayed that at the committee meeting, members discussed the risk of technical or scope escalation and budget management. And at the meeting, the CIO informed the members that the business case would be presented in September.

The board received the report.

8.0 Other Business

No new business was brought forward for discussion.

M. Peverini departed the meeting.

9.0 In Camera Discussion

Motion: To move in camera.

It was duly moved, seconded, and carried.

All executives, general counsel, and the corporate secretary departed the meeting at 12:04 p.m.

Director M. Panciuk departed the meeting at 12:05 p.m.

The CEO remained in camera with the directors.

The board requested that the following record of in-camera activities be added to the public minutes.

In Camera Human Resources Committee Report

9.1 Registrar 2026 Mid-Year Performance Assessment

The board reviewed and discussed the Registrar's 2026 Mid-Year Performance Assessment.

Director M. Panciuk rejoined the meeting at 12:43 p.m.

9.2 CEO 2026 Mid-Year Performance Assessment

The board reviewed and discussed the CEO's 2026 Mid-Year Performance Assessment.

The CEO departed the meeting at 1:09 p.m. and only directors remained.

9.3 In Camera Consent Items

Motion: IT IS RESOLVED:

That the Board of Directors approve the following minutes:

- In Camera Minutes of June 25, 2026, Meeting

It was duly moved, seconded, and carried.

Motion: To move out of in camera.

It was duly moved, seconded, and carried.

10.0 Adjournment

The meeting was adjourned at 1:22 p.m.



RPRA

Resource Productivity
& Recovery Authority

Robert Poirier

Chair

Andrea Abraham

Secretary