



**Board of Directors Meeting
Minutes – Approved**

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| DATE: Monday, April 29, 2019 | TIME: 9:31 a.m. – 10:30 a.m. |
| LOCATION: 4711 Yonge Street, Suite 408, Toronto Ontario | |
| Chair: Glenda Gies (Chair) Directors: Tom Wright (Vice Chair), Joyce Barretto (Secretary), Ken Kawall (Treasurer), David Brezer, Saqib Cheema, Andrea Nemtin, Rajesh Sharma, Mary Shenstone, Nidhi Tandon | |
| Regrets: Robert Poirier | |
| Guests: Charles O'Hara, Resource Recovery Policy Branch, MECP John Armiento, Resource Recovery Policy Branch, MECP | |
| RPRA: Frank Denton, Noah Gitterman, Geoff Rathbone | |
| Board Secretariat: Andrea Abraham | |

1.0 Call to Order

With a quorum present, the meeting was called to order at 9:31 a.m.

1.1 Adoption of the Agenda

Motion To adopt the meeting agenda as presented.

It was duly Moved, Seconded and Carried.

1.2 Declaration of Real, Potential or Apparent Conflict of Interest

None was declared.

2.0 Board In Camera Session

The Board deferred having an in camera session.

3.0 Report to the Minister on OES Surplus Funds

The CEO introduced the OES Surplus Funds Consultation Report and noted the report is due to the Minister by April 30th as per the Minister's April 2, 2019 letter.

The Director of Transition outlined the three options presented for purposes of consultation that reflect the Minister's direction to use OES surplus not needed for operations to benefit consumers:

1. Modify the current elimination of consumer Electronic Handling Fee to provide a consumer rebate
2. Extend the current fee elimination period by extending the wind-up date
3. Credit consumers at point-of-waste return

The Director of Transition informed the Board that more than 200 stakeholders participated in the consultations through attendance at webinars, completion of online surveys and submission of written comments. Based on comments received, the majority of stakeholders preferred Option # 2: Extend the current fee elimination period by extending the wind-up date.

The Board discussed the logistics associated with implementing the options, the financial analysis for option # 2 and the challenges assessing implementation costs for options # 1 and # 3. The Board considered the risks associated with implementing the options, including the implications for producers, retailers, collectors and consumers.

The Board suggested edits to the Report for clarity.

Motion

IT IS RESOLVED that the Board approves the Report, as amended to reflect the Board's discussion, and authorizes the Chair to submit the Report to the Minister by April 30, 2019.

It was duly Moved, Seconded and Carried.

4.0 In Camera Session

Motion To move In Camera.

It was duly Moved, Seconded and Carried.

Motion To move out of In Camera.

It was duly Moved, Seconded and Carried.

5.0 Adjournment

The meeting was adjourned at 10:30 a.m.



RPRA

Resource Productivity
& Recovery Authority

Glenda Gies

Chair

Joyce Barretto

Corporate Secretary