



**Board of Directors Meeting
Minutes – Approved**

DATE: Thursday, April 4, 2019	TIME: 12:01 p.m. – 2:05 p.m.
LOCATION: 4711 Yonge Street, Suite 408, Toronto Ontario	
Chair: Glenda Gies (Chair) Directors: Tom Wright (Vice Chair), Ken Kawall (Treasurer), David Brezer, Andrea Nemtin, Robert Poirier, Rajesh Sharma, Mary Shenstone, Nidhi Tandon	
Regrets: Joyce Barretto (Secretary), Saqib Cheema	
Guest: John Armiento, Resource Recovery Policy Branch, MECP	
RPRA: Frank Denton, Noah Gitterman, Pat Moran, Sandra Montague, Geoff Rathbone,	
Board Secretariat: Andrea Abraham	

1.0 Call to Order

With a quorum present, the meeting was called to order at 12:01 p.m.

1.1 Adoption of the Agenda

Motion To adopt the meeting agenda as presented.

It was duly Moved, Seconded and Carried.

1.2 Declaration of Real, Potential or Apparent Conflict of Interest

None was declared.

3.0 OES WEEE Wind Up Plan – Consultation on Surplus Fund Options

The CEO informed the Committee that a letter from the Minister to the Chair was received requesting that the Authority consult on options to ensure that surplus OES funds be used for the benefit of consumers.

The Board discussed the proposed options, including the administrative processes to provide consumer rebates at point-of-sale and point-of return and the possibility of extending the current EHF Fee Elimination period for up to 6 months, if sufficient funds are available.



The Director of Transition commented that stakeholders would be informed that the Authority has received new direction from the Minister on surplus funds and that the Authority would consult on options for use of the surplus funds at the final two consultation sessions on April 9th and 10th. He further commented that all stakeholders who attended consultation sessions before April 9th would be informed of the Minister's directions and proposed surplus options, and that staff would also use the April 15th Industry Advisory Group meeting to gather feedback.

A number of questions were asked regarding the timing of the consultations, including the deadline for stakeholder submissions, and the process to formulate the advice to be provided to the Minister by the Minister's deadline of April 30, 2019.

Discussion continued regarding the residual funds that will likely exist at the end of the wind up, as it is prudent for OTS to carry a contingency and it will likely not be possible to precisely forecast the full use of all surplus funds. The Director of Transition commented that a decision will need to be made at a later date regarding the use of these residual funds.

Motion

IT IS RESOLVED that Staff consult on the following options for WEEE program wind up surplus funds:

1. Modify the current EHF Fee Elimination to provide a Consumer Rebate
2. Extend the current EHF Fee Elimination period by extending the wind up date
3. Credit consumer at point of collection of post-consumer products

It was duly Moved, Seconded and Carried.

4.0 In Camera Session

Motion To move In Camera.

It was duly Moved, Seconded and Carried.

Motion To move out of In Camera.

It was duly Moved, Seconded and Carried.

5.0 Adjournment

The meeting was adjourned at 2:05 p.m.



RPRA
Resource Productivity
& Recovery Authority

Glenda Gies

Chair

Joyce Barretto

Corporate Secretary