

This document provides compliance guidance to producers regarding audits that may be required to support supply data that is reported by producers.

As part of the annual reporting process, each producer is required to provide historical supply data. This data is used to calculate a collection target that the producer is required to meet. This data must be accompanied by an audit report prepared by an independent auditor, in accordance with s. 15(4) of the Tires Regulation, O. Reg. 225/18, unless the producer is reporting tire data previously reported to Ontario Tire Stewardship (OTS).

If an audit of the supply data is required, the independent auditor must be licensed or hold a certificate of authorization under the Public Accounting Act, 2004. The audit must also be conducted in accordance with the procedures set out in the Registry Procedure – Audit that has been published by the Authority and made available on the Registry website.

The Registry Procedure – Audit provides as follows:

Where the Tires Regulation requires a producer to provide the number and calculated weight of tires supplied, or provided on a new vehicle, supported by an audit report by an independent auditor, the auditor must provide an opinion on the accuracy of such data. In reaching an opinion, the auditor is expected to:

- Assess and document the reasonableness of the producer's methodology for determining the number and calculated weight of tires supplied or provided on a vehicle supplied into Ontario in the applicable year.
- Obtain and review supporting evidence as required.

If a producer uses tire supply data previously reported to Ontario Tire Stewardship (OTS), the audit requirement does not apply.

Some producers have determined that they would prefer to report the actual weight of the tires that were previously reported to OTS, instead of using the conversion factors for the 18 OTS categories set out in the Registry Procedure – Weight Conversion Factors (Tires).

If a producer reports the same tire unit data previously reported to OTS, and the actual weight of those tire units, the audit requirement only applies to the weight data.

If a producer relies on the tire manufacturer's specifications as the source of the unit weight for the tires reported and uses that unit weight to determine the actual weight of the tires reported, this will constitute a reasonable methodology for the purposes of the required audit report. The independent audit report would only be required to confirm that the applicable tire specifications were used for calculating the actual weight and that the calculation was correct.

For further assistance, a producer may contact the Registry Support Team.

	Revisions	Next review
Issued August 16, 2018	N/A	March 2019
Reviewed March 25, 2019	Updated to apply to annual reporting	March 2020