

This document provides compliance guidance to:

- municipalities; and
- producers who are required to establish and operate tire collection systems under the Tires Regulation (O. Reg. 225/18), and who wish to include municipal sites in their collection systems

The Tires Regulation requires producers to report into the Registry the identity of each tire collector and tire collection site that is a part of that producer's tire collection system, on or before November 15, 2018. It is up to each producer, or a producer responsibility organization (PRO) on the producer's behalf, to identify the tire collection sites that will be part of the producer's tire collection system, and that will be operated beginning January 1, 2019.

### **Municipal tire collection sites**

Many municipalities operate sites that accept used tires from residents. These sites are typically registered as tire collection sites under the current Ontario Tire Stewardship program, which will wind up on December 31, 2018.

Under the Tires Regulation, municipal tire collection sites fall within the definition of "tire collection site" and municipalities operating collection sites fall within the definition of "tire collector". However, under the Tires Regulation, municipalities are exempt from the requirement to register as tire collectors.

Although municipalities are not required to register as collectors, used tires from these sites can be used by producers to meet their collection targets, provided they are picked up by a registered hauler and delivered to a registered processor or retreader.

Any producer or PRO that wishes to identify a municipal tire collection site as part of a tire collection system must contact a Registry Officer.

### **A municipality can choose to operate a tire collection site**

Beginning January 1, 2019, if a municipality chooses to continue to operate a tire collection site and wants to ensure that used tires will be picked up from that site, the municipality will have to arrange for the collection site to be included in a producer's collection system.

It is expected that most producers will meet the mandatory obligation to establish and operate a tire collection system by retaining the services of a producer responsibility organization or PRO who will establish and operate a collection system on behalf of its producer clients. Municipalities who want their collection sites included in producer collection systems should contact PROs to obtain information on how to be included in a producer tire collection system. The contact information for all registered PROs is available on the [Authority's website](#).

If a municipality is operating a collection site that has not been included in a producer's collection system, the pick-up of tires from that site cannot be enforced by the Authority.

**Minimum requirements for any municipality operating a tire collection site**

Municipalities are not required to operate tire collection sites. However, if a municipality chooses to do so, and the site is part of a producer's collection system, that site must accept, at a minimum:

- Passenger and light truck tires
- Up to 10 passenger and light truck tires per day from any person
- Tires with rims.

The site must also be operated and accept tires during normal business hours.

**A municipality can choose not to operate a tire collection site**

If a municipality chooses not to operate any tire collection sites, residents can be directed to a registered collector. The Tires Regulation requires producers to establish and operate a minimum number of tire collection sites in each single or lower tier municipality in Ontario, based on the population of the municipality or the number of retail locations a producer has in a municipality. This ensures that residents will have a collection site they can take used tires to, regardless of whether the municipality operates a tire collection site of its own. Having producers meet this obligation is a compliance priority for the Registrar.

The location of all tire collection sites operated by producers, or PROs on their behalf, will be available on the Authority's website.

|                                | Revisions   | Next review |
|--------------------------------|---|-------------|
| <b>Issued November 1, 2018</b> | N/A   | March 2019  |
| <b>Reviewed March 25, 2019</b> | Removed reference to 2019 re municipal operation of collection site | March 2020  |
|                                |   |             |