RPRA
Resource Productivity
& Recovery Authority

Between November 25 and December 2, 2021, RPRA hosted three webinars to showcase the Excess Soil Registry ahead of the portals going live. Webinar materials can be found here: https://rpra.ca/excess-soil-registry/training-materials/.

Below are the questions received during the webinars and RPRA's responses. Some questions were edited for length and clarity, and similar questions were grouped together under the following headings:

1. Account creation and management
2. User management
3. Fees
4. Public access to information in notice filings
5. Project Area notice filings
6. Reuse Site notice filings
7. Role definitions
8. Excess Soil Regulation
9. Training

Account creation and management

	Question	Answer
1.	Does the Registry require an administrator who manages user accounts, or can individual Project Leaders create an account on their own?	A Registry account is specific to a company and not one person. The account needs to be created by one person who will be required to provide the company's information. The person who creates the account is automatically designated as the account administrator, and they will be able to add other users and provide them with relevant access (for example, as primary and secondary users) to complete actions in the company's account. Project Leaders can be identified once a notice filing is initiated.

2.	How will employees of municipalities be able to create an account without a CRA Business Number?	Employees should not be creating individual accounts for themselves. The account must be created by one employee on behalf of the corporation/municipality, then users (i.e., employees) can be added to that account. If you do not have a CRA Business Number, please contact Registry Support at registry@rpra.ca. We will give you a number (temporary CRA Business Number) that you can use to create your account.
3.	For larger municipalities with multiple divisions and service areas, is there only one account for the entire municipality with multiple users, or would each division or service area create their own account?	The CRA Business Number is the unique identifier for each account. A municipality should only create one account, using their unique CRA #, with multiple users tied to that account. If a larger municipality has several divisions with many ongoing projects, please contact Registry Support at registry@rpra.ca to discuss your unique situation. Our team will be able to give your division a temporary CRA Business Number that you can utilize to create your account. The account created using the temporary CRA Business Number will be used only to file Excess Soil notices.
4.	How does the registry work for a large municipality that uses consultants and contractors who are responsible for the Excess Soil?	The municipality can create an account in the Registry and provide notice access to specific filings to companies it contracts with. That company must have an existing Registry account and be enrolled in the Excess Soil program. Consultants outside the municipality can also be granted access to a specific notice filing as an Authorized Person.
5.	What if a company has multiple locations?	A company can have several offices, but they will still have a unique CRA Business Number. The company will create an

		account with their unique CRA Business Number, after which they can proceed to add users with different addresses.
6.	For companies with different Project Areas with different CRA numbers, will they need different email addresses for each CRA number?	Yes. The CRA Business Number is the unique identifier. Therefore, when creating an account with a specific CRA Business Number, you will have to provide a unique email address for that user (i.e. tied to the account admin/primary user).
7.	When an account was created it defaulted to Primary User access. Where or how is the Account Administrator level of access created?	The person who creates the account is automatically designated as the account administrator. The administrator of the account is the person who enrolls in the program(s), and they can add secondary users within the program(s). See slide 17 of the "Introducing the Excess Soil Registry webinar presentation" for more information about user access.
8.	We already have an account for batteries (upper tier municipality), so is it likely we don't need one for the Excess Soil Registry?	If you have an existing account for any of the RRCEA programs enforced by RPRA (Tires, Batteries, ITT/AV, Hazardous and Special Products, Blue Box), please contact Registry Support at registry@rpra.ca.
9.	What safety mechanisms are present, if any, if the account administrator/original primary contact information is lost for whatever reason?	RPRA's Registry Support Team is available (registry@rpra.ca) to help in this situation. For example, the team can help you change the user information within the account, which may need to happen when an account admin or primary user leaves the organization.
10	Can one account be created for multiple CRA numbers or is it one account per number?	There must be a separate account created for each CRA Business Number.

11	Will RPRA guide large organizations and municipalities through the single account creation process? Establishing the designated person and putting this process in place before January 1, 2022, is going to be extremely challenging.	Yes, please contact Registry Support at registry@rpra.ca and we will be glad to help you. You can also find training materials and resources here: https://rpra.ca/excess-soil-registry/training-materials/.
12	For municipalities, are there other types of services that would share the same account as the Excess Soils Registry? In one of the demonstrations, we noticed there were other programs related to waste stewardship programs (Batteries and so on).	Municipalities may be registered for multiple programs under the various RRCEA regulations – such as Tires, Batteries or Excess Soil. If there is a specific department within a municipality that only deals with Excess Soil, and this department has no relation with departments dealing with other RRCEA regulations, we encourage that department to contact Registry Support at registry@rpra.ca, and we will help you with setting up an account.

User management

	Questions	Answer
13	When registering a business to the Registry, can more than one person/email be identified as the user manager?	Each account will have one administrator. The admin user will identify the primary user for each program that the company is enrolled in (i.e. in the Registry). That primary user can then add secondary users for that program.
14	How many secondary users can be added?	There is no limit to how many secondary users can be added to the account.
15	Is it your intent that each company have a single account with all their Project Managers added as users?	Yes, each company (i.e., each organization with a unique CRA Business Number) will have an account. Any number of users can be added to the company's account.
16	Can you have multiple Authorized Persons?	An Authorized Person is identified within each notice filing, and you can have one Authorized Person for each notice filing.

17	Does each user from a company get to register a unique phone number for two-factor authentication? Or is this limited to the original registration (i.e., the administrator)?	Two-factor authentication will be enabled for every user. Once you are added as a primary or secondary user on the account, you will provide an email address and cellphone number. The verification code will be sent to you via email or call/text message depending on your personal selection.
18	Our municipal compliance team has a shared email account. Can the name of our compliance team and shared email be used to enter in the account contact information for our regional municipality's account?	The Registry is a secure system with two-factor authentication. We do not encourage email addresses and passwords to be shared. When an account is created, you can add as many users as needed and each of those users should have a unique email address.
19	Where a single company may have multiple individuals that will be delegated authority from third party clients – should each individual set up an account or is the expectation that this be done at a company level?	Notice access is granted to a company, not an individual. Companies can create an account in the Registry then add users to that account.
20	If you are acting as the Qualified Person (QP) for a source site and have been assigned the task of completing the notice filing, what registration is required prior to you being provided Notice Access by the Project Leader (owner of the source site)?	Notice access can only be granted to users who are tied to an existing Registry account, meaning a Qualified Person (QP), or any other user, will need to create an account in the Registry prior to being granted access to a notice filing. To note, a QP or any user who has been given notice access can only add or edit the content of the filing. They cannot make payment for the initial or final submission. Only the person who initiated the notice filing can make payments, which is required to complete the initial or final submission.
21	Can a secondary user authorize another user such as a Qualified Person rather than the employee of the owner organization?	Account admins and/or primary users can add secondary users and create or disable all users. Secondary users cannot create users within the Registry. However, only users who initiated a notice filing on the account can provide notice access to another organization, assuming the other company has an account in the Registry and is enrolled in the Excess Soil program.

22	Can the account admin or the account bearer representing an organization be changed at any time?	Yes. To change the account admin, please contact Registry Support at registry@rpra.ca to discuss your options. Account admins cannot be changed by a user within the Registry.
23	Does the lead Authorized Person on the account need to have signing authority for the company?	An Authorized Person is a person who is authorized by the project leader, owner, or operator of a site, to complete a notice filing and pay fees on their behalf. They do not need to have signing authority for the company on whose behalf they are filing notices, but they need to be authorized by the company to do so.
24	Will the account admin be notified for every filing created under that account?	The account admin will not be notified each time a filing is submitted (initial or final) under that account. Notification emails are only sent when a user is given access or has their access revoked.
25	Can one Business Unit or single CRA number have multiple Project Leaders or Authorized Persons?	Each CRA Business Number corresponds to an organization (i.e., account). Within the account, you can initiate and submit many notices. Each Project Area notice can have its own Project Leader or Authorized Person.
26	If an operator or a contractor is added to the notice access list, what is the operator able to edit/add to the notice? If they make updates to the notice, is a notification sent to the Project Leader/Authorized Person?	A user that is granted notice access can make edits but cannot submit the notice by paying the associated Registry fee (i.e. contractors do not have permission to pay the associated Registry fee on behalf of the Project Leader). Notification emails are only sent when a user is given access or has their access revoked.
27	If notice access is assigned to another company – do all users at that company gain access, or only the designated contact person?	Notice access is granted to all users on the assigned company's account. Only the contact identified by the account providing notice access will receive a notification email that they have been granted access.
28	Does the Project Leader have to give permission to an Authorized Person to allow them to initiate the filing of a notice? If yes, please describe the process.	An Authorized Person is a person who has been authorized by the Project Leader, Owner, or Operator of a site, to complete a notice filing and pay fees on their behalf. The authorization is

		agreed in a contract between the respective business entities outside the Registry.

The Authorized Person (company) would create an account with the Registry and select the Authorized Person role when initiating a notice. |
| 29 | For Project Area notice filings, would you add a Qualified Person under "Additional Contacts?" | As you complete your Project Area notice filing, you will come to a question that asks, "Do you need to add the details of a Qualified Person who prepared or oversaw the preparation of the Project Area Notice?" If you wish to add a Qualified Person, it is here that you would enter their information. |
| 30 | If a Project Leader adds a Qualified Person to a notice filing, does the Qualified Person receive any sort of notification that they've been tagged? Is the Qualified Person's contact info also automatically publicly available? | There are two ways in which a Qualified Person can be involved:
(1) If a Project Leader simply inputs contact information of the Qualified Person in the Soil Details section, the Qualified Person is not notified by the Registry.
(2) If the Project Leader wants to give the Qualified Person notice access (in scenarios where the Project Leader wants the Qualified Person's assistance with entering information in the notice filing), then the Project Leader will add the Qualified Person in the Notice Access tab. When a Qualified Person is given access this way, they will be notified via email.

Contact information of the Qualified Person will not be made available on the Public Portal the way the Owner/Operator/Project Leader details are. |
| 31 | How do companies and representatives get added to the company list to be added as an Authorized Person? | Companies must first create a Registry account (by providing their CRA Business Number, contact information, etc.). The Account Admin and Primary User of that account can then add additional users. |

Fees

	Questions	Answer
32	Please confirm there is no cost to set up an account. And clarify the fees for Project Area and Reuse filings?	Correct, there is no cost to set up an account in the Registry or add users to an account. Fees are assigned to each notice type and are tied to soil volume. There is also a functionality where you can voluntarily file a notice, and in this case, if your Excess Soil volume is below a certain threshold, you may not have to pay a Registry fee. More information about the fees is available in the 2022 Excess Soil Registry Fee Schedule, and information about the consultation process leading up to the fee setting is available here.
33	How are the fees invoiced/paid?	We have five payment options – credit card, cheque, bank withdrawal, EFT/EDI, and electronic bill payment. Depending on the method you select, you will receive an email with specific instructions.
34	How will payment work if a municipality can only set up one account? Can only the account administrator pay the fee?	When the notice is submitted, there will be an invoice generated by the system, which will include details of the company, the notice filing and the person who submitted the notice. The person who submitted the notice will receive an email with instructions on how to make the payment based on the payment method selected. Companies will pay the invoice in accordance with their internal business processes.
35	What is the billing cycle and is there any penalty for late payment?	Payment is due 30 days from when you receive the invoice. If there is a reason that the payment will be delayed, please contact Registry Support at registry@rpra.ca and we can assist.

| 36 | Are fees for the Reuse Site based on the cumulative volume which includes fill placed before January 1, 2022, or is it based on fill volume being placed after January 1, 2022? | The amount of soil entered in the Soil Details section when completing the initial submission is what will be used to calculate the initial Registry fee payment. Once the site closes, the user will be asked to enter the updated soil quantities when completing the final submission. The fee may be revised at the time of the final submission, depending on if the final soil amounts are higher than the initial estimates. |

Public access to information in notice filings

	Questions	Answers
37	Does access to the Public Portal require the user to create an account?	No, you do not have to create an account to access the Public Portal. More information about navigating the Public Portal is available in the "Public Portal walkthrough guide."
38	Are contact details for each notice public?	Only some details are public. Contact details (e.g., phone number and email address) of the Owner/Operator/Project Leader and Authorized Person are public. Site contact details are not and therefore not available on the Public Portal.
39	Can you sort filings by two fields, i.e., type (RS) and municipality (Hamilton)?	You can only sort by one field at a time by clicking on one of the column headings. For example, you can search by municipality, and then sort your search results by clicking on the 'Notice' column heading to bring Reuse Site results to the top. More information about navigating the Public Portal is available in the "Public Portal walkthrough guide."
40	Is there a way to hide personal information such as email and phone numbers on the public portal?	One of the key purposes of the Registry is to provide greater transparency for the public when it comes to the movement of excess soil across the province. Any notice filed on the Registry is publicly available, along with certain contact details as listed in the response to question #38 (above).

General notice filing

	Questions	Answer
41	Once a soil movement is registered but destination site needs to be amended, is there a separate process to do so?	Once you have started your notice filing, you can edit any of the details, including the final destination site, before the final submission. If you want to make changes after final submission, please contact Registry Support at registry@rpra.ca.
42	Is there a template for the declaration or pre-filled text?	There are templates for both the initial and final declaration forms, which can be downloaded here. Please contact the Ministry if you have specific questions about the declaration forms.
43	If the Authorized Person is completing the filing, is the Project Leader able to view the progress of the filing, download the notice PDF and so on?	The Authorized Person can add the contact information of the Project Leader to the notice filing during initial registration. The Authorized Person can also provide the Project Leader notice access to the filing. This can only be done if the Project Leader already has an account within the Registry. With notice access, the Project Leader can view and modify a notice filing but cannot submit the filing.
44	Does the signatory of the declaration form need to have the ability to legally bind the company or corporation undertaking the project?	The Owner/Operator/Project Leader of the site or project, or someone who has the authority to state that the information submitted within the notice is true and accurate, can sign the declaration form. The declaration forms are available on the RPRA website. Please contact the Ministry if you have specific questions about the declaration forms.
45	For multi-disciplinary projects, what would be required under the "Project Type" prompt?	You can select multiple options for Project Type by checking the box against each applicable type. For examples of project types, see the response to question #48.
46	Can a notice filing be done by uploading an Excel/Word table?	A notice filing can only be completed by entering data into the Registry. Excel or Word tables cannot be uploaded to a notice filing.

	Question	Answer
47	Is the Registry Portal being launched tomorrow [December 1] a pilot site or live production site? If we create an account tomorrow for testing, will the account profile and any test registrations carry forward or will we create a new account in January 2022?	The Registry Portal was live on December 1, 2021. This is not a test portal. This is the Registry where you will submit your notice filings now and going forward. To note, it's encouraged to only initiate notices for known projects that meet the requirements to file.
48	Can we get a list of the "Project Types," since this is an input for APU reports as well, while our corporate accounts are not yet created?	Project types include: Residential – subdivision/low-rise; Residential - mid/high-rise; Agricultural;, Infrastructure – roads and highways; Infrastructure – transit and railway; Infrastructure – stormwater management; Infrastructure – water system; Infrastructure – sewage system; Infrastructure – gas and oil pipelines; Infrastructure – other; Commercial; Parkland/outdoor recreational; Community/ Recreational; Institutional; Industrial; Surface water body sediment removal; Soil remediation; Other.
49	Do actual dates for final loads have to have been in the past to enter/save?	A future date can be entered during initial submission but the date in the final submission needs to be in the past for a notice to be finalized.

Project Area notice filing

	Questions	Answer
50	How will municipalities be involved in the Project Area Notice filing process?	It is possible that municipalities may be Project Leaders. If this is the case, they would be required to file notices in the Registry. If you are a large municipality with different departments initiating hundreds of notices, please contact Registry Support at registry@rpra.ca and we can walk you through the filing process.
51	For larger infrastructure projects that will be ongoing for years with constant soils movement, do we need to	It is not a one-time filing. First, you must initiate a filing, complete the required information and submit it. During the lifecycle of the project, if changes are required, you can update the notice filing.

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		constantly be filing or is it a one-time filing at the end of the project?	Once the project ends, you must enter the final soil amounts for each respective destination site on the filing.
52		Does the Registry allow for the addition of soil stabilization substances to be specific to the soil type (where a Project Area may be generating various types) or is it recorded for the Project Area as a whole?	The list of substances will apply to the Project Area as a whole.
53		When adding destination sites, does the program check/require that the quantities entered for each destination add up to the total amount of soil estimated to be generated (that was previously entered for the Project Area)? Does it check what the capacity of the destination site is? For example, will it allow entering >10,000 m^3 for an RDSD? What if multiple Project Areas have listed the same RDSD, with each of them sending 10,000 m^3 to that RDSD?	There is no data validation within the Registry, meaning there is no function within the system that alerts the user when the destination site has reached, or is nearing, its maximum capacity.
54		What types of instruments are included as options under Planning Act approvals?	The Instrument Type is the license or permit from the respective issuing authority. For example, the Environmental Protection Act Certificate of Property Use would be the Instrument Type, with the MECP as the Issuing Authority. The Issuing Authority for instrument type Planning Act Approval can be one of the following: 1. Ministry of the Environment, Conservation and Parks 2. Ministry of Municipal Affairs and Housing 3. Ministry of Northern Development, Mines, Natural Resources and Forestry
55		In the Project Area notice demonstration, there were two Property Types – linear vs. non-linear. This does not appear to have also been applied for Reuse Sites. Can you explain the rationale for differentiating between linear and non-linear, and for only doing so on the Project Area side?	There may be multiple properties within a Reuse Site, and the situation does not necessitate a distinction between linear and non-linear Property Type.

Reuse Site notice filing

	Questions	Answer
56	When entering estimated soil quantities for a Reuse Site, if you had entered multiple soil quality standards (e.g., surface vs. subsurface), will it ask you for how much soil meets each standard? Or is it always just an overall total of soil to be received by that Reuse Site?	When entering soil details in the Registry, you can enter an estimated amount of Excess Soil in m^3 for each soil quality standard.
57	Does the declaration need to be signed by a signing authority of the company that owns the Reuse Site?	Yes, the Owner/Operator of the site, or whoever has the authority to state that the information submitted is true on behalf of the Owner/Operator, is required to sign the declaration.
58	How do we prevent duplicate entries for Reuse Sites from being added to the Registry inadvertently? For example, I refer to a site as Reuse Site ABC and someone else refers to the site as Reuse Site BCD?	Since there is no data validation in the Registry, it is possible that duplicate entries for Reuse Sites could occur. It is up to the company to ensure they are only initiating required notices.
59	If a Reuse Site is accepting a total of less than 10,000 m^3, it is not required to be registered. If soil from a Project Area is being sent to this Reuse Site, would we have to enter the Reuse Site details manually (as it would not already be registered and would not appear in the search)?	Yes, if the Reuse Site is not already registered and therefore does not appear in the list of sites to choose from, the user must enter details of the Reuse Site manually.
60	You state that the Reuse Site filing does not include a waste disposal site. What happens to landfills? Are landfills required to be registered as a final destination site and if so, how do you do that?	Soil can be moved from a Project Area to a landfill. The landfill does not have to be registered in the Registry in order for the Owner/Operator/Project Leader to enter it as a destination site. The details of the landfill site can be entered manually.
61	Can we get a list of Undertaking type and Site Instruments for the Reuse Sites?	Site Instruments for Reuse Site notice filing: Aggregate Resources Act Permit/License; City of Toronto Act By-Law Permit; Conservation Authorities Act Permit; Environmental Protection Act Approval; Environmental Protection Act Certificate of Property Use; Municipal Act By-Law Permit; Niagara

		Escarpment Planning and Development Act Permit; Planning Act Approval; Other.

Undertaking Type for Reuse Site: Residential - subdivision/low-rise; Residential – mid/high-rise; Agricultural – topsoil; Agricultural – grading; Infrastructure – roads and highways; Infrastructure – transit and railway; Infrastructure – stormwater flood management; Infrastructure – water system; Infrastructure – sewage system; Infrastructure – gas and oil pipelines; Infrastructure – other; Commercial; Parkland/outdoor recreational; Community/ Recreational; Institutional; Industrial; Aggregate Pit rehabilitation; Shoreline remediation; Other. |
| 62 | What happens if you do not know the inventory amount for inventory before Jan 1, 2022? | Information can be updated later by contacting Registry Support at registry@rpra.ca. However, this is based on a good faith understanding that the data entered initially was an accurate representation of the information the user possessed at that time. |
| 63 | How do we determine the date of Final Load? For example, we are registering an aggregate site that can take fill. We are assuming the site will take more than 10,000 m³ over the lifetime, but the end date could be 20-30 years in the future. | You can edit the end date on the filing throughout the course of the project. However, when a site closes, you are required to finalize the notice within 30 days of the site closing. The end date entered when a site closes must be accurate. |

Role definition

Questions		Answers
64	What is the difference between Project Leader and Authorized Person contact details?	An Authorized Person is a person who is authorized by the Project Leader, Owner, or Operator of a site, to complete a notice filing and pay fees on their behalf. This is made possible

		by a contract that exists between the respective business entities outside the Registry. A project leader means, in respect of a project, the person or persons who are ultimately responsible for making decisions relating to the planning and implementation of the project. Both roles are asked to submit the same contact details: Company Name, First Name, Last Name, Business Phone Number, Email, Street, City, Province and Postal Code.
65	Can a Qualified Person be an Authorized Person?	A Qualified Person can be an Authorized Person if they have been given permission by the Project Leader, Owner or Operator. An Authorized Person can initiate a notice in the Registry if permitted to and can complete all required notice information and pay applicable fees on their behalf. A Qualified Person cannot edit or complete a notice filing unless they are granted access to do so as an Authorized Person.
66	Does "Authorized Person" equate to "Qualified Person" (QP) per the Ministry's definition?	No. The Qualified Person is as defined in the Excess Soil Regulation (such as a Professional Engineer or Geoscientist). The Authorized Person is someone who has been authorized to initiate and submit a notice filing on behalf of the Owner/Operator/Project Leader of a company, by way of a business agreement.
67	Can a Qualified Person manage the Registry without the owner?	No, the Qualified Person can only add/edit information in a notice filing if they have been given access by Owner/Operator/Project Leader.
68	Can a contractor be a Project Leader on behalf of a large corporation or municipality, or does the large corporation or municipality need to be the Project Leader and make the contractor an Authorized Person?	The contractor can file the notice as an Authorized Person, and in such instances, there usually is a business agreement that gives them permission to do this. Alternatively, the contractor – if they have an account in the Registry – can be given notice access by the Project Leader.

69	Who is the contact for a site – Project Leader or Admin of the account?	A Site Contact is a person who can be available on the site to respond to questions or comments about a specific notice filing. A site contact may be the Project Leader, Owner, Operator, or Authorized Person. If the site contact is not a Project Leader, Owner, Operator, or Authorized Person, they only need to provide their contact information on the filing and they do not need to create a Registry account for themselves.
70	Does the Owner mean the actual Owner or an employee of the company that owns the Reuse Site?	There needs to be an individual identified as Owner of a company. While this may not be the actual owner of the company, it still needs to be an individual associated with the company in a similar capacity.

Excess Soil Regulation

The following answers are provided by the ministry for informational purposes only and should not be construed as legal advice. Please review the Excess Soil Regulation and Rules for Soil Management and Excess Soil Quality Standards document for specific requirements that would apply to your project.

	Questions	Answers
71	What are the minimum amounts of soil that do not need to be registered/tracked for reuse?	There are both quantitative **and** qualitative triggers for the requirement to file a notice, as well as specific exemptions from these requirements. The triggers to file a notice are as follows: A. Projects **generating 2000m³ or more** of Excess Soil and that are in a settlement area (such as cities and towns); this quantity trigger does not apply to projects in non-settlement areas B. Projects for which part of the Project Area has a past or present use that is a gas station, garage, used for the operation of dry-cleaning equipment, or industrial use (uses associated with an "**enhanced investigation project area**" as defined in O. Reg. 406/19)

		C. Projects for which the **primary purpose is to remediate contaminated lands** (note that if a new property use cannot proceed without completion of soil remediation, such as soil removal, this should be considered a primary purpose) If your project excavates less than 2000 m3 (in a settlement area), if it's not in an enhanced investigation Project Area, and if the primary purpose is not remediation of contaminated lands, then you do not need to file a notice in the Registry for your project. Additional exemptions are outlined in Schedule 2 of O. Reg. 406/19. Some of the exemptions include: a. If amount of Excess Soil is less than 100m3, and is being directly transported to a waste disposal site that is not a Class 2 soil management site b. If amount of Excess Soil is less than 100m3, and is being deposited at a local waste transfer facility Please review Schedule 2 for a full list of exemptions from filing a notice on the Registry.
72	If soil is deemed not suitable for reuse on a different site, can it still be used within the "site" in a different area, i.e., cut and fill on a city infrastructure renewal job?	Yes, reuse of excavated soil and crushed rock on-site at the Project Area is encouraged where possible. As well, this material would not be considered "Excess Soil" as it is not leaving the Project Area, and therefore the requirements relating to the quality standards for reuse (under section 3 of O. Reg. 406/19) do not apply. Other requirements related to on-site management at the Project Area, such as storage and limited low-risk processing, would still apply.

73	Does a Class 2 facility need to also file the registry? Or can it be skipped and we only file for the movement of soil from original Project Area to the Reuse Site?	A Class 2 soil management site itself is not required to file a notice to the Registry. If the Project Leader that is required to file a notice is taking any Excess Soil to a Class 2 soil management site, however, they will need to ensure that details on the Class 2 soil management site (like the location and amount of Excess Soil) are included in their notice for the project.
74	For the substances section – is that only for additives to the soil? Or do you require a breakdown of soil composition?	There is a requirement to list all substances or materials (such as natural or synthetic polymers) excluding water, that were used for excavation or mixed with the excavated soil or crushed rock for dewatering or solidification.
75	What is the difference between linear and non-linear property type? Can you give examples?	Linear property types include roadways, highways, and other linear infrastructure projects (stormwater management systems, pipelines, etc.). The Regulation requires additional information to be included in the notice if the Project Area includes linear facilities. Non-linear property types include all other types of properties and was just meant to distinguish these from the linear properties.
76	What happens if you transport soil out of province? How do you define destination site?	Even if the Excess Soil is taken out of the province, Project Leaders should be listing those sites as a destination site in the notice. Destination sites include any site where the Excess Soil is being taken to, and can include Reuse Sites, Class 1 soil management sites, Class 2 soil management sites, Residential Development Soil Depots, landfills, or dumps.
77	What scenarios require the use of a peer reviewer or certification process? How does this apply to the Registry?	There is no requirement under O. Reg. 406/19 to use a peer reviewer or a certification process. If the Project Leader chooses to use one, however, there is a requirement to provide a description of the process and the contact information of the person conducting the peer review or certification process, as part of the notice in the Registry.

78	How does a Project Area determine the Receiving Site that the Project Area soil can be shipped to? Are the soil quality concentrations which are acceptable for the Receiving Site available through the Registry?	The project leader and the Qualified Person retained by them should be determining appropriate receiving sites as part of their planning requirements and document this using the Excess Soil destination assessment report. The notice for the project should also include the applicable quality standards that the soil or crushed rock excavated from the Project Area meets. Some larger Reuse Sites accepting greater than 10,000 m3 of Excess Soil are required to file a notice in the Registry and are required to include the applicable Excess Soil quality standards for the site. However, not all Reuse Sites are required to file a notice in the Registry, so details for all Reuse Sites in the province would not be available through the Registry.
79	If soil is being transported to a Class 2 site/local waste transfer facility prior to its final destination (Class 1, Reuse Site or landfill/dump), how is this captured in the destination site requirements?	If Excess Soil is taken to a temporary location such as a Class 2 soil management site or a local waste transfer facility, they should be included as destination sites in the notice for the project. Once Excess Soil has been removed from these sites, the Project Leader is required to update and finalize the notice with the date on which the last load of Excess Soil was removed from these sites.
80	What did you mean by Volume Independent when entering the soil standards?	The tables for volume independent excess soil quality standards can be found in the Rules for Soil Management and Excess Soil Quality Standards document. They include Tables 1, 2.1 – 9.1.
81	Date of first load – What happens if it was 50 years ago, for example? Or you don't know at all? For example, a site may be accepting fill over the years since the 1960s. There is no way to have an idea of when they started or how much they took. We have been told that we must register. What do we do?	For these long-term Reuse Sites, you can provide an estimate date of first load received, as well as an estimated amount of the total Excess Soil deposited before January 1, 2022. Reuse Site Owners or Operators can rely on past records and surveys to provide this information.
82	What is the purpose of multiple properties under a Reuse Site? Can you provide an example?	This is to accommodate situations where the Reuse Site may have an undertaking on several adjacent properties (for example, a subdivision).

| 83 | In the Project Area notice demonstration, there were two property types – linear vs. non-linear. This does not appear to have also been applied for reuse sites. Can you explain the rationale for differentiating between linear and non-linear, and for only doing so on the PA side? | The information to be included in the Registry was based on the requirements under O. Reg. 406/19. There is more detail required in the notice on the Project Areas where Excess Soil is excavated from, including information on linear property types and their end points. Linear property types include roadways, highways, and other linear infrastructure projects (stormwater management systems, pipelines, etc.). Non-linear property types include all other types of properties, one or multiple properties or parcels. Reuse Sites are not required to provide as much information under the Regulation on how the Excess Soil will be finally placed at the undertaking in terms of the property type. The industry working groups were consulted as well on decisions such as these, and no concerns were raised. |

Training

	Question	Answers
84	Would RPRA staff be willing to conduct training for individual municipalities if they wish?	Contact Registry Support at registry@rpra.ca and our team will be happy to assist you.