

Hazardous Waste Program Registry

Quick Reference

Register as a Generator

This document serves as a quick reference guide for the steps to register as a generator in the Hazardous Waste Program (HWP) Registry. This task begins on the initial **Programs** page, where you are not registered in any programs yet.

✓ Producer Responsibility Programs	
Click the Hazardous Waste (formerly HWIN) program icon. You are not registered in any programs from this section. Program Syou Are Not Registered In	
2 Select the Generator checkbox. Note: You can select one or more roles on this Select the Generator checkbox. Producer Responsibility Programs	
page. Only select the roles that you	
perform in the management of hazardous	
Waste. Read more about roles here.	
Select from the options below to add role(s) to your account:	
2 Generator	
Carrier	
3 Click the checkbox to confirm that the roles selected above are correct.	
4 Click Done to save your role selections.	
Note: If you need to remove a role after clicking	
'Done', you will have to contact <u>Registry</u> <u>Support</u> for assistance.	ie
The evetem returns to the Programs page.	
The system returns to the Programs page. Programs You Are Registered In V Digital Reporting Services	
Note: The Hazardous Waste tile is now shown in the section of "Programs you are registered in."	
5 Click the Hazardous Waste tile to open the Hazardous Waste Program (HWP)	
Hazaruous vvaste Frogram (HVVF) Producer Responsibility Programs You are not registered in any programs from this section. 	
> Programs You Are Not Registered In	