



**Board of Directors Meeting
Minutes – Approved**

DATE: Friday, January 4, 2019	TIME: 2:00 p.m. – 3:00 p.m.
LOCATION: 4711 Yonge Street, Suite 408, Toronto Ontario	
Chair: Glenda Gies Directors: Tom Wright (Vice Chair), Joyce Barretto (Secretary), Saqib Cheema, Ken Kawall (Treasurer), David Brezer, Andrea Nemtin, Robert Poirier, Rajesh Sharma, Mary Shenstone, Nidhi Tandon	
Guests: Trevor Craig, Resource Recovery Policy Branch, MECP	
RPRA: Frank Denton, Noah Gitterman, Pat Moran, Geoff Rathbone	
Board Secretariat: Andrea Abraham	

1.0 Call to Order

With a quorum present, the meeting was called to order at 2:01 p.m.

2.0 Adoption of the Agenda

Motion: To adopt the meeting agenda as presented.

It was duly Moved, Seconded and Carried.

1.2 Declaration of Real, Potential or Apparent Conflict of Interest

None was declared.

2.0 Tire Backlog Mitigation

The Director of Transition provided the Board with an update regarding the backlog of tires at collection sites. Since the December 14, 2018 Board meeting the Authority has learned that the largest processor in Ontario, Evolve, will operate at a reduced capacity until at least January 15, 2019.

In consultation with OTS, the Authority continues to monitor the flow of the 7000 tonnes of out-of-province emergency processing capacity. The December shipments were not as high as anticipated and the full impact of the implementation of the contingency plan, which is expected to be fully operational in January, has not yet occurred. The frequency of complaints decreased in December; however, there remains a lag in the ability to resolve outstanding complaints.



The Director of Transition informed the Board that based on information obtained from a second marketplace survey, and in consultation with OTS, in staff's judgement, the situation has not improved. Therefore, staff requested that the Board direct OTS to modify the service provider incentive provisions in the Wind up Plan, if required, in consultation and with the approval of Authority staff.

The Board queried potential risks and the mitigation measures available. The CEO commented that the Board would be notified immediately and in advance if any changes to the service provider incentives are planned to mitigate the risk of a continuing backlog.

Motion

IT IS RESOLVED that OTS is directed to update the program incentive provisions in its Wind up Plan as needed to help ensure sufficient tire collection, transportation, processing and recycled product manufacturing capacity during wind up. Final changes to program incentives must be agreed to by Authority staff and advance notice provided to the Board before they are implemented by OTS.

It was duly Moved, Seconded and Carried.

3.0 Adjournment

The meeting was adjourned at 2:50 p.m.

Glenda Gies

Joyce Barretto

Chair

Corporate Secretary