

Are you a passionate advocate for the environment? Do you go out of your way to reduce, reuse and recycle? Do you envision a waste-free future?

If you answered yes to those questions, then we'd like to hear from you.

We are the [Resource Productivity and Recovery Authority](#) and our vision is a circular economy today for a waste-free tomorrow. Our mandate from the Government of Ontario is to advance a circular economy by enforcing the requirements of the [Resource Recovery and Circular Economy Act, 2016](#) (RRCEA) and the [Waste Diversion Transition Act, 2016](#) (WDTA).

We are looking for a smart and committed Manager, Programs and Planning for a fifteen-month contract with a potential to transition to full time to support the government's efforts to create a clean and healthy environment for generations to come, and to establish a new economy in which all waste is reused, recycled and reintegrated.

### **Job Summary**

As a Manager, Programs and Planning, you'll oversee major waste diversion programs, monitor compliance with the Ministry of the Environment, Conservation and Parks' targets and manage stakeholder concerns. In addition, you will support the development of the Registry and the associated compliance program for the circular economy.

Your terrific people skills will enable you to effectively consult and communicate with stakeholders, from large corporations to industry associations and small-medium sized businesses. You have experience managing complex stakeholder relationships and an ability to navigate outreach efforts with sophistication to encourage engagement, understanding and compliance.

Your success will depend on your analytical mindset and strong background in data and financial analysis. You'll analyze and synthesize large amounts of complex information and use your excellent judgement to prepare reports and present recommendations to our Board regarding existing and future programs and wind-up plans.

As you build an in-depth understanding of our programs, environmental legislation, the waste management industry and stakeholder perspectives, you'll become a leader we can trust as we transition our current waste diversion programs and newly designated materials to the new regulatory framework for individual producer responsibility.

As our organization and mandate continues to evolve, so will your role. You will never run out of opportunities to learn and develop.

### **Practically speaking, you will:**

- Oversee the Industry Funding Organizations (IFOs) and Industry Stewardship Organizations (ISOs) continued under WDTA
- Provide direction and advice to IFOs/ISOs

- Work proactively with stakeholders to identify and resolve issues
- Oversee the development and implementation of wind-up plans of IFOs
- Provide policy and planning advice to senior management and the board to support decision making under the WDTA and the RRCEA
- Provide support and co-ordinate with RPRA's Communications group on consultations
- Provide support to the Registrar's compliance function

This role provides a wide variety of interesting and meaningful work for someone who is highly independent and self-motivated. If you're a strong and confident critical thinker, and love working in a mission-driven, dynamic and growing environment, this could be the job for you.

### **Working at RPRA**

This is a fifteen-month contract, with a potential to transition to a full time position, working Monday to Friday, 8:30 a.m. to 5:00 p.m. As needed, you'll work outside these hours occasionally to complete projects or meet deadlines.

We offer a highly attractive total compensation plan that includes benefits, a defined contribution pension and three weeks of vacation. We're also conveniently located on the Yonge subway line, at Sheppard Avenue, and we provide \$150/month for public transit to get to work.

Working here means working in an entrepreneurial environment doing ground-breaking and meaningful work. You will be a part of a small, collaborative team, with a critical environmental and economic mission.

### **Qualifications**

- Significant experience in the environmental industry (e.g. waste management, environmental compliance, stewardship organizations, sustainability, etc.) working in program management, auditing, compliance, environmental services, or similar
- Experience in data management and analysis, including experience interpreting financial data and reports
- Experience in a customer/client service role is essential
- Advanced Microsoft Office skills (Word, Excel, Access, Outlook); experience in Excel working with advanced functions and formulas, LOOKUPS, formatting, databases is essential
- Educational background in environment or sustainability
- Regulatory or compliance experience is an asset
- MBA or Master's Degree is an asset
- Written and oral fluency in French is an asset

**Please email your résumé and cover letter to [careers@rpra.ca](mailto:careers@rpra.ca) by Friday, May 17, 2019.**