RPRA
Resource Productivity & Recovery Authority

Service Provider Advisory Council
Meeting Minutes

Date: July 6, 2026	**Time:** 9:30am to 11:00am
SPAC Co-Chairs: Jeffrey Steiner, Clayton Miller (Acting)	**SPAC Secretary:** Cameron Parrack

Attendees:

Service Provider Advisory Council Members:
Nicole Willett, GFL Environmental
Katherine Alton, Municipality of Greenstone
Clayton Miller, Quantum Lifecycle Partners
Darryl Wolk, Waste to Resources Ontario (W2RO)
Charlotte Ueta, City of Toronto
Marc Kliewer, Loop Recycled Products

RPRA Staff:
Noah Gitterman, Chief Executive Officer
Wilson Lee, Chief of Programs and Public Affairs
Lorella Hayes, Chief Financial and Administrative Officer
Mary Cummins, Registrar
Cameron Parrack, Director of Programs and Stakeholder Relations
Nathan Aranha, Manager, Portfolio Management and Strategic Initiatives
Zoe Barlas, Policy Analyst
Tristan Nathanial, Stakeholder Relations Advisor

RPRA Board:
Robert Poirier, RPRA Board Chair
Ken Kawall, RPRA Board Vice-Chair

MECP Staff:
John Fox, Resource Recovery Policy Branch
Marc Peverini, Resource Recovery Policy Branch
Sophia Giangioppo, Resource Recovery Policy Branch

Regrets:
Jeffrey Steiner, SPAC co-chair, RPRA Board member
Dennis Bonney, Waste Management (WM)
Paulina Leung, Emterra Group
Dave Gordon, Regional Public Works Commissioners of Ontario (RPWCO)
Adam Moffat, Ontario Tire Dealers Association (OTDA)
Izzie Abrams, Waste Connections
Heidi Manitowabi, Ontario First National Technical Services Committee (OFNTSC)
James Ewles, E360 Solutions

Recording Secretary: Tristan Nathaniel, Stakeholder Relations Advisor

1. **Welcome and Opening Remarks**

- Welcome and opening remarks by the SPAC Co-Chairs
- The co-chairs noted that quorum was not achieved, but all advisory council members agreed the meeting should proceed to provide RPRA staff an opportunity to present the meeting materials and gather feedback from the attending advisory council members.

2. **Review of feedback received from the SPAC and RPRA's responses**

- RPRA staff provided the SPAC a summary of the feedback received during previous engagements in February and May of 2026 and addressed outstanding questions, including the timing of the publishing of registry data, the release of new compliance activity metrics, revisions made to RPRA's proposed planned business activities in response to advisory council feedback
- RPRA staff also provided an update on plans to redesign the annual registrant survey to improve response rates.

3. **RPRA compliance activity metrics**

- RPRA staff shared recently published compliance activity metrics for the past year, including highlighting newly available metrics and invited feedback from the advisory council.
- RPRA staff highlighted the increase in compliance and enforcement activity in 2025, specifically new inspection cases opened, new non-compliance cases opened and free rider cases closed and noted the highest compliance and enforcement activities related to the Blue Box and Tires programs.
- SPAC members emphasized the importance of posting registry data on a timely basis for business planning.
    - RPRA staff noted the release of registry data is tied to program reporting deadlines and that a corporate KPI has been set targeting the publication of EPR program data within 3 months of each program's reporting deadline.

4. **Draft 2027 business plan, budget and forecasts**

- RPRA staff reviewed the revised business planning process noting the accelerated timeline this year to simultaneously consult on the draft 2027 budget and proposed 2027 program fees earlier in the year.
    - SPAC members expressed support for the improved process.
- RPRA staff provided a summary of the draft 2027 budget, which sits at $31M or 4.4% or $1.3M above 2026 budget. RPRA staff also noted the proposed budget will support the phased investments in data verification committed to in last year's business plan and the implementation of all the Auditor General's recommendations.

- RPRA reviewed the 2027 business planning assumptions including ongoing business readiness work to support proposed regulatory changes.
- RPRA staff also reviewed the proposed 2027 business plan activities, highlighting revisions made based on feedback received during the May advisory council meetings.
    - SPAC members expressed support for the proposed business activities.
- RPRA staff shared the proposed key performance indicators (KPIs) for 2027 and the performance targets
- RPRA staff reviewed the proposed 2027 budget and forecasts for 2028-2029 including the expense breakdown, operating reserve contributions, debt financing and revenue requirements.

5. Proposed revenue requirement by 2027 program fees

- RPRA staff reviewed the organization's cost allocation methodology and an overview of key drivers of each program's proposed fee rates, including registrant numbers and reported volumes, application of program surplus (or deficit), and use of administrative penalty revenues.
- RPRA staff shared information about the 45-day consultation on 2027 program fees and sought feedback on the use of administrative penalties revenues, amount of surplus (or deficit) applied to offset each program's revenue requirement, and potential scenarios for setting multi-year fee rates in the future.
- SPAC members expressed their appreciation of RPRA's transparency and improved communications and emphasized the importance of fee stability and predictability.
- A SPAC member provided feedback that multi-year fee setting may be challenging given the likelihood of regulatory changes and market changes, which could cause new RPRA costs and/or changes in supplied volumes.
  RPRA staff shared that business planning anticipates regulatory changes and includes resources to support business readiness

6. Co-Chairs' closing remarks

- The CEO and SPAC Co-Chairs thanked the advisory council members for their participation and feedback and closed the meeting.