

Date:	2021-Apr-19	Time:	1:00pm - 2:30pm
Lead:	Cameron Parrack	Location:	Teams Meeting
<p>Attendees:</p> <p><u>Service Providers:</u> Mike Chopowick, Ontario Waste Management Association (OWMA) Paulina Leung, Emterra Stephen Miranda, GFL Environmental, Bob Martin, Pnewko Bros James Ewles, Raw Materials Company (RMC) Brent Bolger, Brendar Environmental Dave Gordon, Association of the Municipalities of Ontario (AMO) Norm Lee, Region of Peel Annette Synowiec, City of Toronto Francis Veilleux, Bluewater Recycling Association Michael Collins, eCycle Solutions Josh Wiwcharyk, Loop Recycled Products</p> <p><u>RPRA:</u> Robert Poirier, Chair, RPRA Board of Directors Frank Denton, Chief Executive Officer Noah Gitterman, Registrar and General Counsel Wilson Lee, Chief of Communications and Stakeholder Relations Cameron Parrack, Manager of Program and Planning</p>			
Guests: None			
Regrets: Stefanie Allen, Ontario First Nations Technical Services Corporation (OFNTSC)			
Recording Secretary: Davina Gouden, Communications Coordinator			

1. Introductions

- Brief introductions and welcome by RPRA CEO Frank Denton

2. Advisory group functions and processes

- A SPAG member expressed an interest in convening a joint SPAG-IAC meeting
 - RPRA acknowledged that a joint meeting may be beneficial for all stakeholders and will consider coordinating such a meeting in the future
- SPAG members supported the proposed terms of reference; no further revisions required
- SPAG members interested in the industry co-chair role were asked to communicate their interest to RPRA for consideration

- SPAG members expressed an interest in meeting with the Minister of the Environment, Conservation and Parks annually to discuss the work of the SPAG, similar to the IAC
 - RPRA noted that SPAG members should make their own request for such a meeting to the ministry and/or Minister's office, and that RPRA may also raise

3. 2022-24 Business Plan

- SPAG members expressed interest in the establishment of data-driven and outcome-based KPIs to aid in the evaluation of the Authority's effectiveness, including ensuring adequacy of resourcing (FTEs)
 - RPRA reports on our performance in the Authority's annual report against the measure/targets outlined in the Business Plan
 - SPAG members support more detailed RRCEA program performance information to be reported in RPRA's annual report
- SPAG members requested more timely program performance reporting, as well as in-year performance updates
 - RPRA expressed the rationale for the time lag in producing program performance reports including restrictions related to annual report submission deadlines set in the regulation (for example, audited performance for the first year of the program was not reported until fall 2020) and the need to verify and validate producer data
 - Because regulations made under the RRCEA (to date) do not require in-year producer reporting, the programs are not set up to provide operational information throughout the performance year

4. Meeting Wrap Up

- RPRA staff outlined next steps in the Business Planning process and noted the SPAG would be engaged again in July on the Authority's 2022 budget and 2023 and 2024 forecasts before the Business Plan is finalized in September