

Tires

Performance

PRO Reporting Guide



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Introduction



What is tires performance reporting?

PROs reporting on their own performance

Tires performance reporting is an annual report that PROs with obligations under the [Tires Regulation](#) complete to report on their recovery and management activities in the previous calendar year.

PROs reporting on behalf of producers

Producers are required to ensure that tires are processed, retreaded or reused. As a PRO, you will have to report every year on the extent to which you were able to achieve the management requirement on behalf of your producer clients.

This guide will assist Tire PROs with understanding what data they need to report and provide step-by-step instructions on how to complete the report in the Registry. Further information about the Tires Regulation can be found on [RPRA's website](#).

If you have further questions that are not answered in this guide, please contact the Compliance Team at registry@rpra.ca or call 647-496-0530 or toll-free at 1-833-600-0530.

What data needs to be reported for the performance report?

Tire PROs are required to report the following information annually:

Reporting on their own performance

- Weight of tires collected
- Weight of tires reused
- Weight of tires retreaded
- Recovered materials from processing the collected tires

Reporting on behalf of producers

- Number and calculated weight of tires used and collected in Ontario
- Number and calculated weight of tires sent for reuse on a vehicle
- Number and calculated weight of tires sent for reuse for a new purpose
- Number and calculated weight of tires retreaded
- Actual weight of processed tires materials, by material type

How to log into the Registry as an account admin

The performance report is completed online through the RPRA's Registry.

You can access your Registry account here: registry.rpra.ca

Tips for logging into the Registry for the first time:

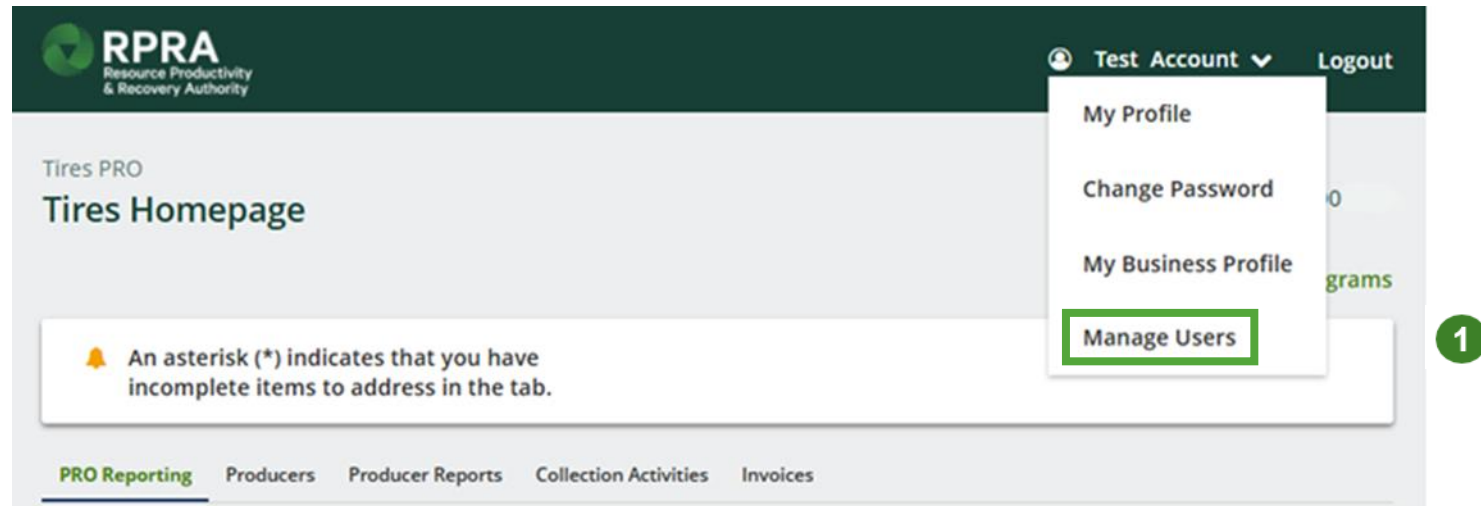
- The Registry **will not work** with the Internet Explorer web browser. Google Chrome is the recommended web browser to use.
- If you have an existing Registry account, simply log into your existing account, which will bring you to the homepage where you will see all programs you are enrolled in.
- If you have forgotten your password, click “Forgot Password” on the login screen and follow the instructions provided.

How to manage contacts on your Registry account

Account Admins must add any new, or manage existing, contacts under the program they wish to give them access to (e.g., permissions to view and complete Reports).

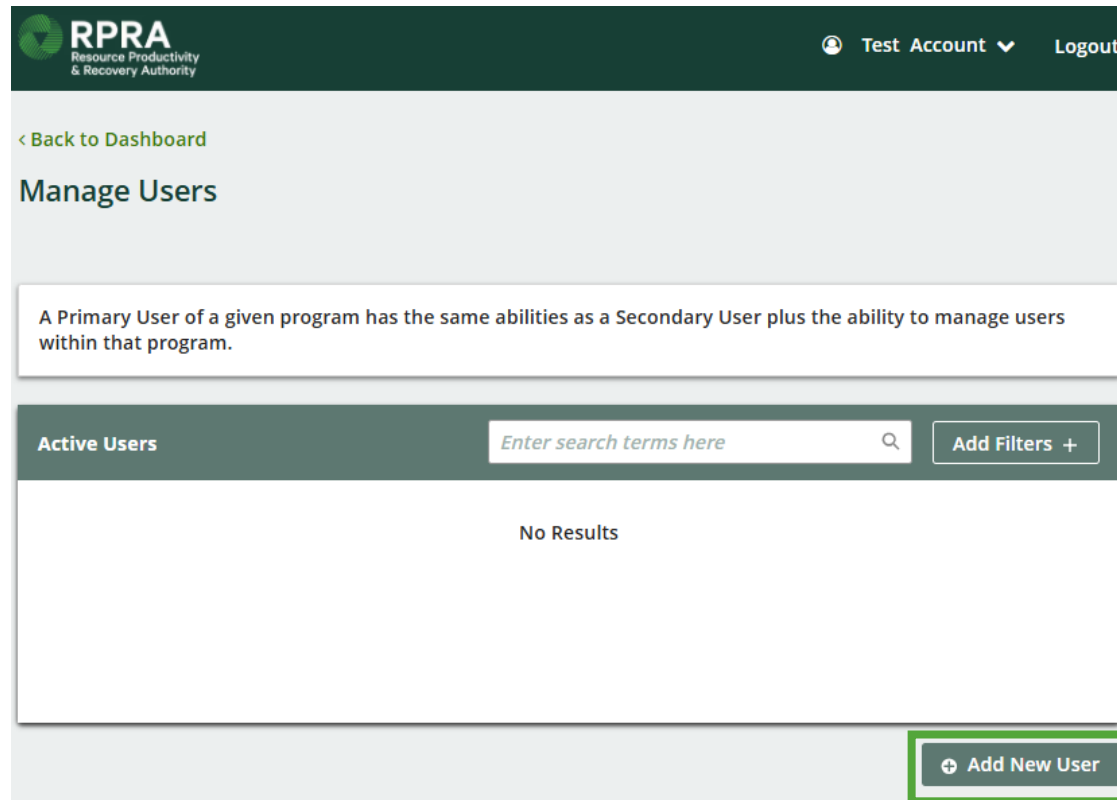
To Manage contacts on your Registry account, please see the following steps:

1. Once you are logged into your account, click on the drop-down arrow in the top right corner and select **Manage Users** as shown below.

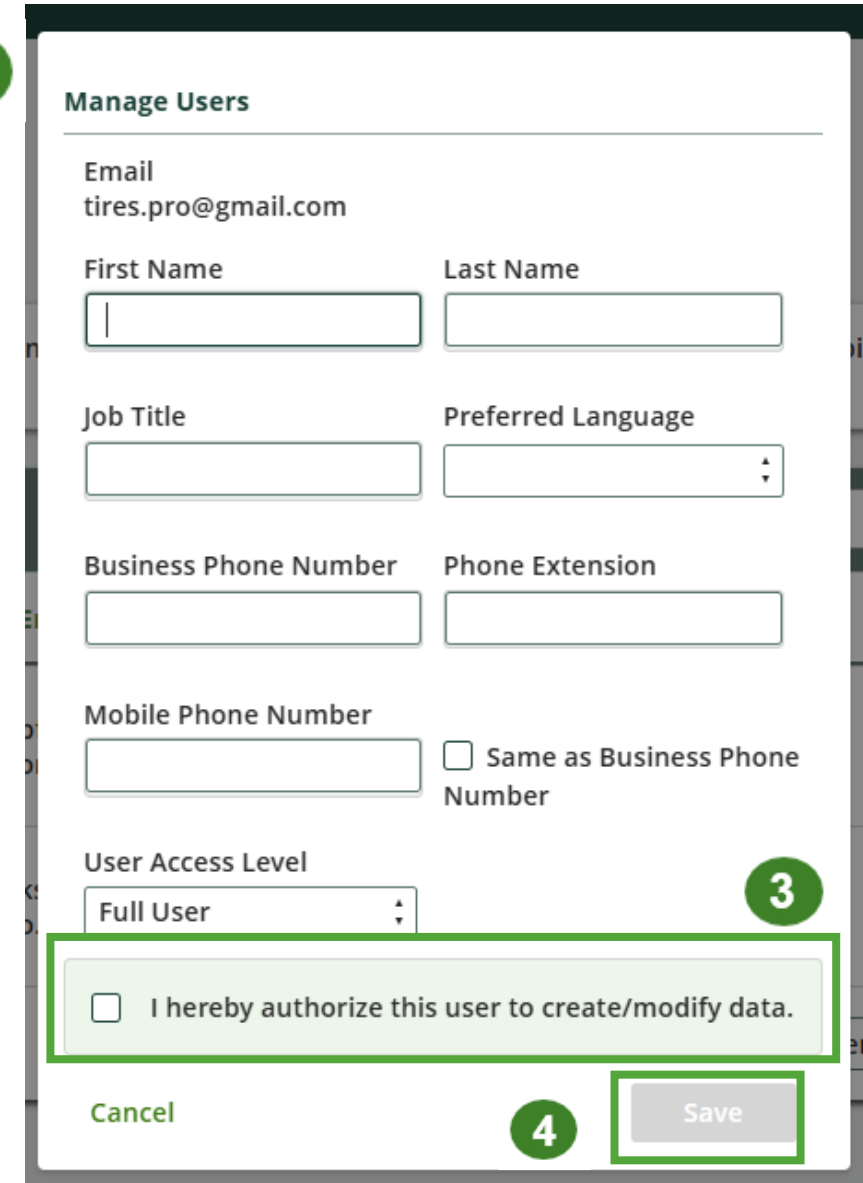


How to manage contacts on your Registry account cont.

1. Click **Add New User** to add an additional user to your account.
2. Under **Manage Users**, fill in user contact information.
3. Click “I hereby authorize this user to create/modify data.” to grant permission.
4. Click **Save**.



The screenshot shows the RPRA (Resource Productivity & Recovery Authority) 'Manage Users' interface. At the top, there's a header with the RPRA logo and a 'Test Account' dropdown. Below the header, there's a 'Manage Users' section with a description: 'A Primary User of a given program has the same abilities as a Secondary User plus the ability to manage users within that program.' Underneath, there's a table titled 'Active Users' with a search bar and an 'Add Filters' button. The table currently shows 'No Results'. At the bottom right of the page, there is a green button labeled '+ Add New User' which is highlighted with a green box and a green circle with the number 1.



The screenshot shows the 'Manage Users' form. It includes fields for Email (tires.pro@gmail.com), First Name, Last Name, Job Title, Preferred Language, Business Phone Number, Phone Extension, Mobile Phone Number, and a checkbox for 'Same as Business Phone Number'. The 'User Access Level' dropdown is set to 'Full User'. At the bottom, there is a green box containing a checkbox and the text 'I hereby authorize this user to create/modify data.', which is highlighted with a green circle with the number 3. Below this box are 'Cancel' and 'Save' buttons. The 'Save' button is highlighted with a green box and a green circle with the number 4.

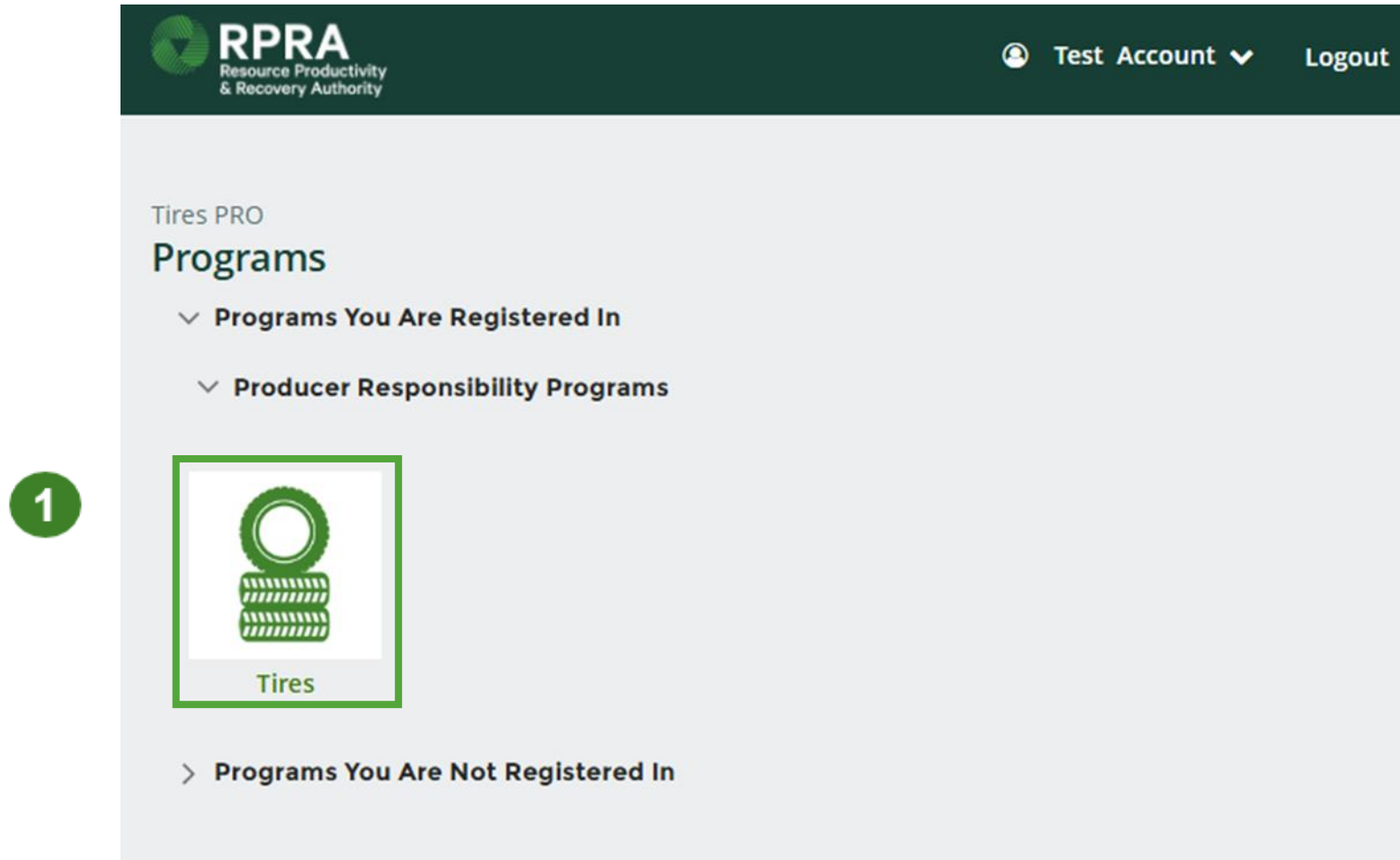
How to submit your PRO Performance Report



Performance report

Assessing your program

1. After logging in, click on the icon for the **Tires** program on your dashboard.



Performance report

Starting your own report


1. Under **Action**, click on **Start** to begin completing the report for Tires Performance – PRO.
2. After clicking **Start**, the below notice will appear. After reading the notice, click **Proceed**.

Attention

It is an offence if you submit false or misleading information to the Authority.

[Cancel](#) [Proceed](#)

2

RPRA
Resource Productivity
& Recovery Authority

Test Account ▾ Logout

Tires PRO

Tires Homepage

Registration #:0000

 Tires
Switch Programs An asterisk (*) indicates that you have incomplete items to address in the tab.[PRO Reporting](#) [Producers](#) [Producer Reports](#) [Collection Activities](#) [Invoices](#)

Tires

Performance report

Report summary page

Before entering any information, your report status will be listed as **Not Started**, and **Submit Report** will be disabled until the report is complete.

1. Under **Tires used and collected in Ontario**, click **Start** to begin entering the total weight of **Tires** collected.

[Back to Dashboard](#)

Tires PRO

2024 Tire Performance - PRO

Report Summary

Tire Data

Collected

Tires used and collected in Ontario.

Collected	Units	Total Kilograms
Tires less than or equal to 700 kg		
Large tires greater than 700 kg		
Total		

Start

1

Performance report

Enter your weight of Tires used and collected in Ontario

1. Under **Collected**, enter the number of tires and their calculated weights for each category. You can use the [Registry Procedure – Weight Conversion Factors \(Tires\)](#) to determine the calculated weight of tires. You may also use actual weights.
2. Click **Save & Next** to proceed.

Tires PRO

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.

After you have entered all data, click Continue to move on to the next step.

Tire Data

Collected

Tires used and collected in Ontario.

Collected

Units

Total Kilograms

Tires less than or equal to 700 kg

Large tires greater than 700 kg

Clear Form

Save

Continue after completing all fields

Continue >

1

2

Performance report

Enter your tires reused on vehicles data

1. Under the **Total reused on vehicles tab**, click **Start** to enter weights.
1. Under **Total reused on vehicles**, enter number of tires and their calculated weights collected and sent for reuse with or without modification for continued use on a vehicle.
3. If you did not send tires for reuse, leave the kilograms field blank and check box for '**I did not send tires for reuse on a vehicle**'.
4. Click **Save & Next** to proceed.

Total reused on vehicles

Total reused for a new purpose

Tires used and collected in Ontario, sent for reuse with or without modification for continued use on a vehicle.

Total reused on vehicles	Units	Total Kilograms
Tires less than or equal to 700 kg		
Large tires greater than 700 kg		
Total		

Start

1

Tires PRO

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Total reused on vehicles

Total reused for a new purpose

Tires used and collected in Ontario, sent for reuse with or without modification for continued use on a vehicle.

Total reused on vehicles	Units	Total Kilograms
Tires less than or equal to 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>
Large tires greater than 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>

☐ I did not send tires for reuse on a vehicle

Clear Form

Save

Continue after completing all fields

Continue >

3

3

4

Performance report

Enter your tires reused for a new purpose data

1. Under the **Total reused for a new purpose** tab, click **Start** to enter weights.
2. Under **Total reused for a new purpose**, enter number of tires and their calculated weights collected and sent for reuse without modification for a new purpose.
3. If you did not send tires for reuse, leave the kilograms field blank and check box for 'I did not send tires for reuse on a vehicle'.
4. Click **Save & Next** to proceed.

Total reused on vehicles **Total reused for a new purpose**

Tires used and collected in Ontario, sent for reuse without modification for a new purpose.

Total reused for a new purpose	Units	Total Kilograms
Tires less than or equal to 700 kg		
Large tires greater than 700 kg		
Total		

Start

Tires PRO

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Total reused on vehicles **Total reused for a new purpose**

Tires used and collected in Ontario, sent for reuse without modification for a new purpose.

Total reused for a new purpose	Units	Total Kilograms
Tires less than or equal to 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>
Large tires greater than 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>

☐ I did not send tires for reuse for another purpose

Clear Form **Save**

Continue after completing all fields **Continue >**

Performance report

Enter your tire data for recovered materials

1. Under the **Total Processed Materials** tab, click **Start** to enter the actual weights of materials recovered from processing.
2. Enter the total actual weights of processed materials for each of the material(s) under **Total Kilograms**.
 - If applicable, specify the process included under “other”.
 - Leave the box blank for materials you did not process. The Registry will automatically add a zero in the field.
3. Click **Save & Next**.

The screenshot displays the 'Tires PRO 2024 Tire Performance - PRO' form. The 'Tire Data' section has two tabs: 'Total Processed Materials' (active) and 'Total Retreaded'. The 'Total Processed Materials' tab lists various materials: Crumb rubber, Tire-derived mulch, Tire-derived aggregate, Tire-derived rubber strips and chunks, Tire-derived metal (no rims), Fluff and fibre, Other, and Total. A green box highlights the 'Total Processed Materials' tab, and a green circle with the number '1' is next to it. A green box highlights the 'Start' button, and a green circle with the number '1' is next to it. The 'Total Kilograms' section has input fields for each material, with a green box highlighting the 'Total Kilograms' section and a green circle with the number '2' next to it. The 'Save' button is highlighted with a green box, and a green circle with the number '3' is next to it. The 'Clear Form' button is also visible. At the bottom, there is a 'Continue after completing all fields' button and a 'Continue >' button.

1

Tire Data

Total Processed Materials Total Retreaded

Total Processed Materials Total Kilograms

Crumb rubber

Tire-derived mulch

Tire-derived aggregate

Tire-derived rubber strips and chunks

Tire-derived metal (no rims)

Fluff and fibre

Other

Total

Start

1

Tires PRO

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Tire Data

Total Processed Materials Total Retreaded

Total Processed Materials

Crumb rubber

Tire-derived mulch

Tire-derived aggregate

Tire-derived rubber strips and chunks

Tire-derived metal (no rims)

Fluff and fibre

Other

Total Kilograms

0

0

0

0

0

0

0

0

Clear Form

Save

2

3

Continue after completing all fields

Continue >

Performance report

Enter your tire data for retreaded tires

1. Under the **Total Retreaded** tab, click **Start** to enter the weights of materials recovered from processing.
2. Enter the total weight of tires collected and sent for retreading under **Total Kilograms**.
 - If applicable, specify the process included under “other”.
3. Click **Save & Next**.

Tires PRO

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Tire Data

Total Processed Materials **Total Retreaded** 1

Tires used and collected in Ontario, sent for retreading.

Total Retreaded	Units	Total Kilograms
Tires less than or equal to 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>
Large tires greater than 700 kg 2	<input type="text" value="0"/>	<input type="text" value="0"/>

Clear Form **Save** 3

Continue after completing all fields

Continue >

Collection events

1. Click **Start** to report the date and location of tire collection events.
2. Confirm whether you held any tire collection events in the previous year and click **Save**. Selecting **No** will proceed you to the **Report Summary**.
3. Selecting **Yes** will prompt you to provide more information, click **Add New** to do so.

Collection Events

Street	Community	Start Date	End Date	Action
No Results				

Add new

Continue after completing all fields

Continue >

Collection Events

Report your planned and completed collection events

Number of collection events 0

Start

RPRA
Resource Productivity
& Recovery Authority

Test Account Logout

[Back to Report](#)

Tires PRO

2024 Tire Performance - PRO

Report the date and location of any tire collection events you held last year.

Tire Collection Events

Did you hold any tire collection events last year? ☒ Yes ☐ No

Save

Continue after completing all fields

Continue >

3

1

2

Collection events cont'd

1. Complete all fields for each collection event.
 - You will get an error message if the dates are not within the reporting year.
2. Click **Done**.
3. Once you have entered all events, click **Continue** to proceed to the **Report Summary**.

RPRA
Recovery Productivity & Recovery Authority

Test Account Logout

<Back to Report

Tires PRO

2024 Tire Performance - PRO

Report the date and location of your tire collection events and hold test results.

Tire Collect

Information was saved successfully

Did you hold any tire collection events?

Collection Events

Street

No Results

Save

Action

Add new

Continue after completing all fields

Continue >

1

2

Cancel Done

Format: 31-Dec-2024

Information was saved successfully

Collection Events				
Street	Community	Start Date	End Date	Action
1 Test Street	Toronto, City of	Apr 10, 2024	Apr 13, 2024	Update Remove

Add new

Continue after completing all fields

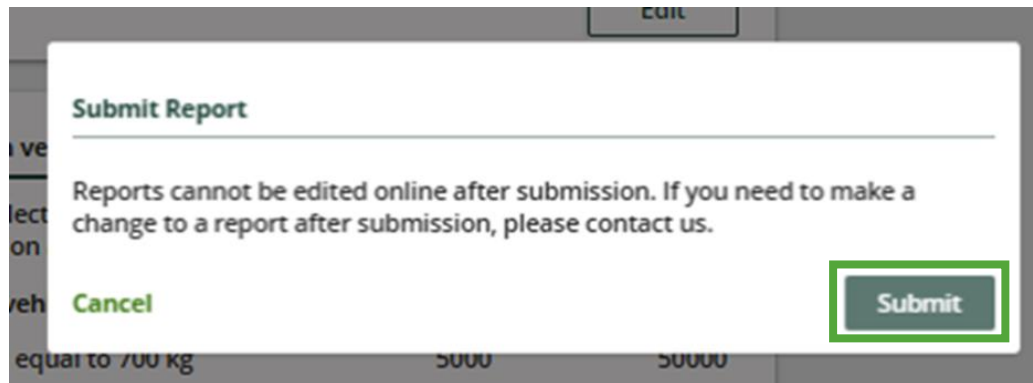
Continue >

Performance report

Submit your report

Under **Report Summary**, you can review the data previously entered.

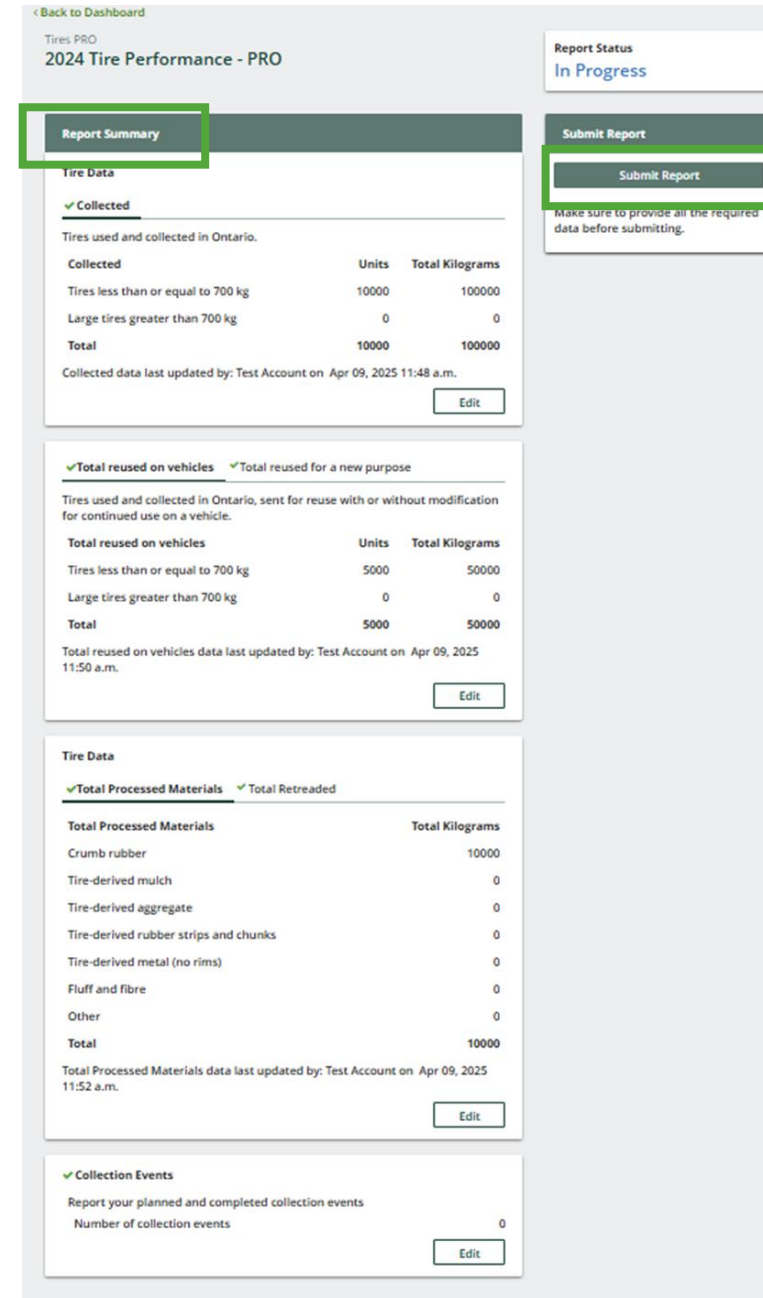
1. Click on **Edit**, if you need to make a change to the data.
2. Click on **Submit Report** once you are finished reviewing and ready to submit.
3. After clicking on **Submit Report**, the notice below will appear. After reading the notice, click **Submit**.



Submit Report

Reports cannot be edited online after submission. If you need to make a change to a report after submission, please contact us.

[Cancel](#) [Submit](#)



[Back to Dashboard](#)

Tires PRO
2024 Tire Performance - PRO

Report Status
In Progress

Report Summary

Tire Data

✓ **Collected**

Tires used and collected in Ontario.

Collected	Units	Total Kilograms
Tires less than or equal to 700 kg	10000	100000
Large tires greater than 700 kg	0	0
Total	10000	100000

Collected data last updated by: Test Account on Apr 09, 2025 11:48 a.m.

[Edit](#)

✓ **Total reused on vehicles** ✓ **Total reused for a new purpose**

Tires used and collected in Ontario, sent for reuse with or without modification for continued use on a vehicle.

Total reused on vehicles	Units	Total Kilograms
Tires less than or equal to 700 kg	5000	50000
Large tires greater than 700 kg	0	0
Total	5000	50000

Total reused on vehicles data last updated by: Test Account on Apr 09, 2025 11:50 a.m.

[Edit](#)

Tire Data

✓ **Total Processed Materials** ✓ **Total Retreaded**

Total Processed Materials	Total Kilograms
Crumb rubber	10000
Tire-derived mulch	0
Tire-derived aggregate	0
Tire-derived rubber strips and chunks	0
Tire-derived metal (no rims)	0
Fluff and fibre	0
Other	0
Total	10000

Total Processed Materials data last updated by: Test Account on Apr 09, 2025 11:52 a.m.

[Edit](#)

✓ **Collection Events**

Report your planned and completed collection events

Number of collection events 0

[Edit](#)

Submit Report

Make sure to provide all tire required data before submitting.

Performance report

View submitted report

1. On the **Tires Homepage**, your Tire Performance - PRO report status should show **Submitted**, and who it was last updated by.
2. Under Action, you can either click **View** or **Download** to review and save your report submission.

Tires PRO
Tires Homepage

Registration #:0000/

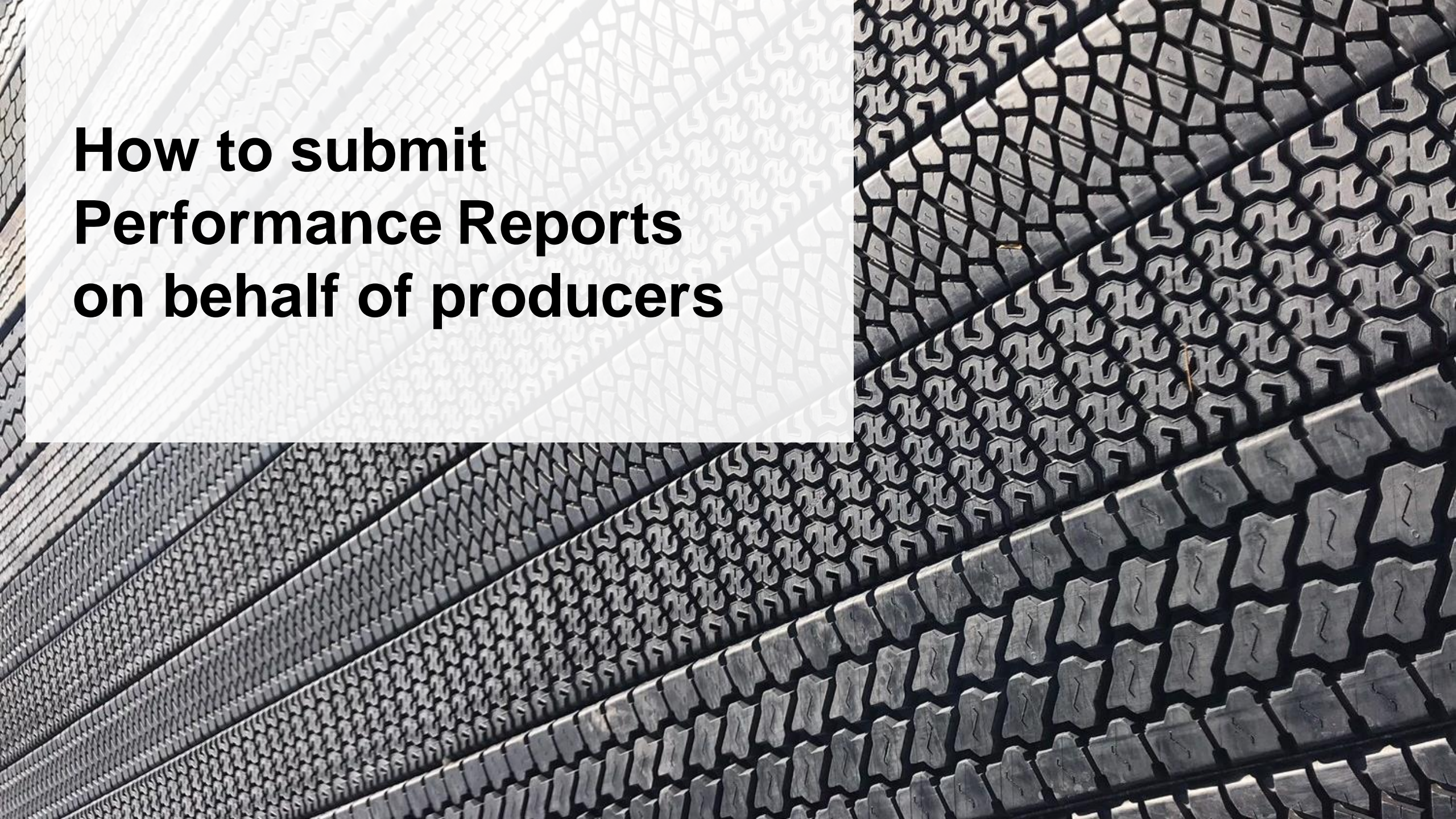
Tires
Switch Programs

An asterisk (*) indicates that you have incomplete items to address in the tab.

PRO Reporting Producers Producer Reports Collection Activities Invoices

Report▼	Status	Last Updated By	Action
2024 Tire Performance - PRO	Submitted Apr 09, 2025 11:56 a.m.	Test Account	View

How to submit Performance Reports on behalf of producers



Performance report on behalf of producers

Starting a producer report

1. Click on the **Producers** tab to see all producers you have retained.
2. Click **Producer Reports** tab to see reports available for you to submit.
3. Under the **Producer Reports** tab, select the year for which you would like to submit a report for.
4. Click **Start** next to the producer you would like to begin reporting on behalf of.

Note: Producers must identify their PRO in their Registry account in order for the report to show in your PRO account. If you are missing a producer's report in your account, it is recommended to reach out to the producer directly.

1

The screenshot shows the 'Tires PRO' homepage. At the top right, it says 'Registration #:0000' and has a 'Tires Switch Programs' button. A notification banner states: 'An asterisk (*) indicates that you have incomplete items to address in the tab.' Below this is a navigation bar with 'PRO Reporting', 'Producers' (highlighted with a green box), 'Producer Reports', 'Collection Activities', and 'Invoices'. The main content area is titled 'Producers' and contains a table with columns 'Producer', 'Registration #', and 'Action'. The table has one row: 'Tires Producer' with registration number '00034891' and a 'View' link. At the bottom, there are links for 'Need help? Explore our Registry Resources' and 'Can't find an answer? Contact Us'.

2

3

The screenshot shows the 'Tires PRO' homepage with the 'Producer Reports' tab selected (highlighted with a green box). A notification banner is the same as in the previous screenshot. The navigation bar shows 'PRO Reporting', 'Producers', 'Producer Reports' (highlighted), 'Collection Activities', and 'Invoices'. Below the navigation bar, a section titled 'Performance reports for your producers.' contains a 'Select a performance year:' dropdown menu with '2024' selected (highlighted with a green box). Below this is a table titled 'Tires' with columns 'Producer', 'Status', 'Last Updated By', and 'Action'. The table has one row: 'Tires Producer Test' with status 'Not Started' and due date 'Due Date: May 31, 2025'. A 'Start' button (highlighted with a green box) is located at the end of this row. At the bottom right, there is a green circle with the number '4'.

Performance report on behalf of producers

Starting a producer report

1. After clicking **Start**, this notice will appear. After reading the notice, click **Proceed**.
2. Before entering any information, your report status will be listed as **Not Started**, and **Submit Report** will be disabled until the report is complete.
3. Under the **Collected** tab, click **Start** to begin entering the total weight of tires collected.

1

Attention

It is an offence if you submit false or misleading information to the Authority.

[Cancel](#) **Proceed**

Due Date: May 31, 2025

2

3

[Back to Dashboard](#)

Tires Producer Test

2024 Tire Performance - PRO

Report Summary

Tire Data

Collected

Tires used and collected in Ontario.

Collected	Units	Total Kilograms
Tires less than or equal to 700 kg		
Large tires greater than 700 kg		
Total		

Start

Report Status

Not Started

Submit Report

Submit Report

Make sure to provide all the required data before submitting.

Performance report

Enter your weight of tires collected data

1. Under **Collected**, enter the number of tires and their calculated weights for each category. You can use the [Registry Procedure – Weight Conversion Factors \(Tires\)](#) to determine the calculated weight of tires. You may also use actual weights.
2. Click **Save & Next** to proceed.

Tires Producer Test

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Tire Data

Collected

Tires used and collected in Ontario.

Collected	Units	Total Kilograms
Tires less than or equal to 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>
Large tires greater than 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>

[Clear Form](#)

Save

Continue after completing all fields [Continue >](#)

1

2

Performance report

Enter your tires reused on vehicles data

1. Under **Total reused on vehicles tab**, click **Start** to enter weights.
2. Under **Total reused on vehicles**, enter number of tires and their calculated weights collected sent for reuse on a vehicle.
3. If you did not send tires for reuse on vehicles, leave the kilograms field blank and check box for '**I did not send tires for reuse on a vehicle**'.
4. Click **Save & Next** to proceed.

1

Tire Data

Total reused on vehicles Total reused for a new purpose

Tires used and collected in Ontario, sent for reuse with or without modification for continued use on a vehicle.

Total reused on vehicles	Units	Total Kilograms
Tires less than or equal to 700 kg		
Large tires greater than 700 kg		
Total		

Start

3

Tires Producer Test
2024 Tire Performance - PRO
Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Tire Data

Total reused on vehicles Total reused for a new purpose

Tires used and collected in Ontario, sent for reuse with or without modification for continued use on a vehicle.

Total reused on vehicles	Units	Total Kilograms
Tires less than or equal to 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>
Large tires greater than 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>

☐ I did not send tires for reuse on a vehicle

Clear Form **Save**

Continue after completing all fields **Continue >**

2

4

Performance report

Enter your tires reused for a new purpose data

1. Under **Total reused for a new purpose** tab, click **Start** to enter weights.
2. Under **Total reused on vehicles**, enter number of tires and their calculated weights collected sent for reuse on a vehicle.
3. If you did not send tires for reuse on vehicles, leave the kilograms field blank and check box for 'I did not send tires for reuse on a vehicle'.
4. Click **Save & Next** to proceed.

1

Total reused on vehicles **Total reused for a new purpose**

Tires used and collected in Ontario, sent for reuse without modification for a new purpose.

Total reused for a new purpose	Units	Total Kilograms
Tires less than or equal to 700 kg		
Large tires greater than 700 kg		
Total		

Start

3

Tires PRO

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Total reused on vehicles **Total reused for a new purpose**

Tires used and collected in Ontario, sent for reuse without modification for a new purpose.

Total reused for a new purpose	Units	Total Kilograms
Tires less than or equal to 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>
Large tires greater than 700 kg	<input type="text" value="0"/>	<input type="text" value="0"/>

☐ I did not send tires for reuse for another purpose

Clear Form **Save**

Continue after completing all fields **Continue >**

2

4

Performance report

Enter your tire data for recovered materials

1. Under **Total Processed Materials**, click **Start** to enter the actual weights of materials recovered from processing.
2. Enter the total actual weights of processed materials for each of the material(s) under **Total Kilograms**.
 - If applicable, specify the process included under “other”.
3. Click **Save & Next**.

Tire Data

Total Processed Materials Total Retreaded

Total Processed Materials	Total Kilograms
Crumb rubber	
Tire-derived mulch	
Tire-derived aggregate	
Tire-derived rubber strips and chunks	
Tire-derived metal (no rims)	
Fluff and fibre	
Other	
Total	

1 Start

Tires Producer Test

2024 Tire Performance - PRO

Enter and save your data for each tab. All fields are required.
After you have entered all data, click Continue to move on to the next step.

Tire Data

Total Processed Materials Total Retreaded

Total Processed Materials	Total Kilograms
Crumb rubber	0
Tire-derived mulch	0
Tire-derived aggregate	0
Tire-derived rubber strips and chunks	0
Tire-derived metal (no rims)	0
Fluff and fibre	0
Other	0

2

Clear Form Save

3

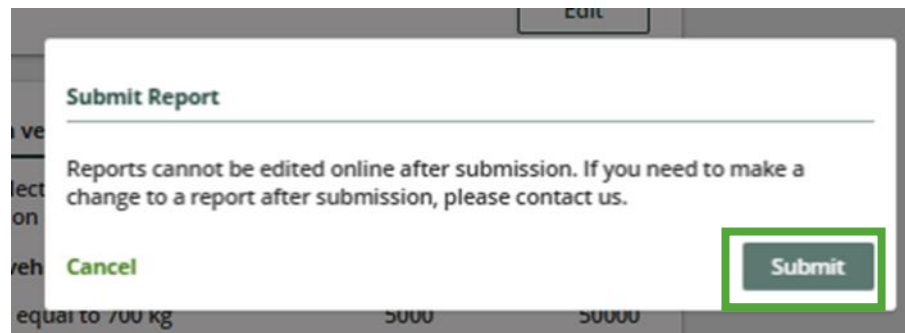
Continue after completing all fields Continue >

Performance report

Submit your report

Under **Report Summary**, you can review the data previously entered.

1. Click on **Edit**, if you need to make a change to the data.
2. Click on **Submit Report** once you are finished reviewing and ready to submit.
3. After clicking on **Submit Report**, the notice below will appear. After reading the notice, click **Submit**.



[Back to Dashboard](#)

Tires Producer Test
2024 Tire Performance - PRO

Report Status
In Progress

Report Summary

Tire Data
✓ Collected

Tires used and collected in Ontario.

Collected	Units	Total Kilograms
Tires less than or equal to 700 kg	10000	100000
Large tires greater than 700 kg	0	0
Total	10000	100000

Collected data last updated by: Test Producer on Apr 15, 2025 02:15 p.m.

1 [Edit](#)

Tire Data

✓ Total reused on vehicles ✓ Total reused for a new purpose

Tires used and collected in Ontario, sent for reuse with or without modification for continued use on a vehicle.

Total reused on vehicles	Units	Total Kilograms
Tires less than or equal to 700 kg	5000	50000
Large tires greater than 700 kg	0	0
Total	5000	50000

Total reused on vehicles data last updated by: Test Producer on Apr 15, 2025 02:16 p.m.

1 [Edit](#)

Tire Data

✓ Total Processed Materials ✓ Total Retreaded

Total Processed Materials	Total Kilograms
Crumb rubber	10000
Tire-derived mulch	0
Tire-derived aggregate	0
Tire-derived rubber strips and chunks	0
Tire-derived metal (no rims)	0
Fluff and fibre	0
Other	0
Total	10000

Total Processed Materials data last updated by: Test Producer on Apr 15, 2025 02:18 p.m.

1 [Edit](#)

Submit Report

Make sure to provide all the required data before submitting.

2 [Submit Report](#)

Performance report

View submitted report(s)

1. On the **Tires Homepage** under the **Producer Reports** tab, reports submitted on behalf of producers will have a report status of **Submitted**, and who it was last updated by.
2. Under Action, you can click **View** to review the report submission.

The screenshot displays the 'Tires PRO' interface. At the top, the 'Tires Homepage' link is highlighted with a green box. Below this, a navigation bar contains 'PRO Reporting', 'Producers', 'Producer Reports' (highlighted with a green box), 'Collection Activities', and 'Invoices'. A notification banner states: 'An asterisk (*) indicates that you have incomplete items to address in the tab.' Below the navigation bar, the text 'Performance reports for your producers.' is followed by a 'Select a performance year:' dropdown menu currently set to '2024'. The main content area features a table with the following structure:

Tires			
Producer▲	Status	Last Updated By	Action
Tires Producer Test	Submitted Apr 09, 2025 11:56 a.m.	Test Account	View

Numbered callouts are present: a green circle with '1' is next to the 'Tires Producer Test' entry, and a green circle with '2' is next to the 'View' button.